



# NOTICE OF COMPETITION FOR THE ALLOCATION OF SCHOLARSHIPS AND ACCOMMODATION



**ACADEMIC YEAR 2024/2025**

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## NOTICE OF COMPETITION FOR THE ALLOCATION OF SCHOLARSHIPS AND ACCOMMODATION ACADEMIC YEAR 2024/2025

The Azienda Regionale per il Diritto allo Studio Universitario della Toscana (Regional Agency for the Right to University Study in Tuscany) announces the competition for the allocation of Scholarships and accommodation for university students for the 2024/2025 academic year.

The regulatory framework is as follows:

- *Regional Law no. 32 of 26 July 2002, as amended and supplemented;*
- *Regional President's Decree no. 47/R of 8 August 2003, as amended and supplemented;*
- *Prime Minister's Decree of 9 April 2001 on the 'Equality of treatment in the right to university studies';*
- *Legislative Decree no. 68 of 29 March 2012 'Revision of the legislation of principle on the right to education and the valorisation of legally recognised university colleges in implementation of the delegation provided for in Article 5(1)(a), second sentence, and (d) of Law no. 240 of 30 December 2010, and in accordance with the guiding principles and criteria laid down in paragraph 3(f) and paragraph 6';*
- *Ministerial Decree no. 1320 of 17 December 2021 on the 'Increase in the value of Scholarships and eligibility requirements for benefits for the right to education under Legislative Decree no. 68/2012 pursuant to Art. 12 of decree law no. 152 of 06.11.2021';*
- *Ministerial Circular no. 13676 of 11 May 2022 on 'Directions concerning the reporting methods of the resources deriving from the PNRR (National Recovery and Resilience Plan) referred to in Art. 6(1) of Ministerial Decree 1320/2021 and specifications of certain application aspects of that decree';*
- *Law no. 33 of 12 April 2022, concerning 'Provisions on the simultaneous enrolment in two higher education courses.' and its implementing decrees;*
- *Ministerial Decree 933 of 2 August 2022, on the simultaneous enrolment in Institutions of Higher Education in Art, Music and Dance (AFAM) and Universities;*
- *Ministry for Universities and Research (MUR) Directorial Decree no. 317 of 14 March 2024 concerning the updating of the minimum Scholarship amounts for the academic year 2024/2025;*
- *Ministry for Universities and Research (MUR) Directorial Decree no. 318 of 14 March 2024 on the updating of the upper limits of the Equivalent Financial Situation Index (ISEE) and Equivalent Asset Situation Index (ISPE) for access to benefits related to the right to education for the academic year 2024/2025;*
- *National Recovery and Resilience Plan (PNRR) approved by ECOFIN Council Decision of 13 July 2021 and notified to Italy by the General Secretariat of the Council with note LT161/21, dated 14 July 2021;*
- *Decree Law no. 152 of 6 November 2021, entitled 'Urgent provisions for the implementation of the National Recovery and Resilience Plan (PNRR) and for the prevention of mafia infiltration' and, in particular, Article 12 which states: "In implementation of the objectives envisaged in the National Recovery and Resilience Plan, submitted to the European Commission pursuant to Articles 18 et seq. of Regulation (EU) 2021/241 of the European Parliament and of the Council of 12 February 2021, establishing the Facility for Recovery and Resilience, pending the issuance of the decree referred to in Article 7(7) of Legislative Decree no. 68 of 29 March 2012, the amounts of the Scholarships and the eligibility requirements for accessing them are defined, for the PNRR reference period (2021-2026), by decree of the Minister for Universities and Research, by way of derogation from the provisions of Article 7(7) of Legislative Decree no. 68 of 2012. For the purposes referred to in the first sentence, the resources indicated in the National Recovery and Resilience Plan will be added to the fund referred to in Article 18(1)(a) of Legislative Decree no. 68 of 2012, and shall be distributed in the manner normally provided for that fund';*
- *Regulation (EU, Euratom) no. 2020/2093 of the Council of 17 December 2020, laying down the multiannual financial framework for the period 2021-2027;*
- *Regulation (EU) 2021/1060 of the European Parliament and of the Council of 24 June 2021 laying down common provisions applicable to the European Regional Development Fund, the European Social Fund Plus, the Cohesion Fund, the Just Transition Fund, the European Maritime, Fisheries and Aquaculture Fund, and the financial rules applicable to said funds and to the Asylum, Migration and Integration Fund, the Internal Security Fund and the instrument for financial support for border management and visa policy*
- *Regulation (EU) 2021/1057 of the European Parliament and of the Council of 24 June 2021 establishing the European Social Fund Plus (ESF+);*

- *Commission Implementing Decision C(2022)4787 final of 15 July 2022 approving the Partnership Agreement with the Italian Republic CCI 2021IT16FFPA001, covering the 2021-2027 programming cycle;*
- *Delegated Regulation (EU) no. 240/2014 of the Commission of 7 January 2014 on a European Code on Partnership in European Structural and Investment Funds (ESIF Funds) as well as partnership provisions for Partnership Agreements and programmes supported by the EIS Funds;*
- *Regulation (EU) No. 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation);*
- *Commission Implementing Decision C(2022) 6089 final of 19 August 2022 approving the Programme "PR Toscana FSE+ 2021-2027" for the support of the European Social Fund under the "Investment for Jobs and Growth" objective for the Tuscany Region in Italy;*
- *Resolution of the Regional Council no. 1016 of 12 September 2022 by which the text of the ESF+ Regional Programme 2021-2027 as approved by the European Commission in the above-mentioned Decision was acknowledged;*
- *Resolution of the Regional Council no. 122 of 20 February 2023 by which the Detailed Implementation Measure (PAD) of the ESF+ Regional Programme 2021-2027 was approved;*
- *Delegation agreement between Regione Toscana (Tuscan Regional Administration) and the Azienda Regionale per il Diritto allo Studio Universitario signed with the Right to University Studies and Support for Research Sector on 6 July 2023 for the exercise of the functions of intermediate body of the ESF+ PR 2021-2027;*
- *Criteria for the selection of operations to be eligible for co-financing by the European Social Fund in the 2021-2027 programming period approved by the Monitoring Committee at its meeting of 18/11/2022;*
- *Decision of the Regional Council no. 4 of 07/04/2014 approving the "Guidelines for the definition of the approval procedure of calls for funding";*
- *Regional Development Programme 2021-2025, adopted by Regional Council Resolution no. 1392 of 07/12/2022;*
- *Article 64 of Regulation (EU) 2021/1060 and Article 16 of Regulation (EU) 2021/1057 on the eligibility of expenditure;*
- *Decree Law no. 34 of 30 April 2019 (Urgent measures for economic growth and for the resolution of specific crisis situations), converted into Law No. 58/2019, which provides for, for the entities referred to in Art. 35, specific obligations to publish information on grants, subsidies, benefits, contributions or aid, on their websites or similar digital portals and in the notes to the annual financial statements and consolidated financial statements, if any.*
- *Regional Council Resolution no. 507 of 15/05/2023 approving the summary document on Simplified Cost Options that can be used in the European Social Fund Regional Programme;*
- *Resolution of the Regional Council of Tuscany no. 814 of 8 July 2024 approving the document 'Guidelines for the Azienda DSU Toscana for the allocation of benefits and services for university students - AA 2024/25';*
- *Resolution of the Board of Directors of the Azienda Regionale per il Diritto allo Studio Universitario della Toscana no. 22 of 11 July 2024 concerning "Notice of competition for the granting of Scholarships and accommodation for the academic year 2024/2025: acknowledgement of the Regione Toscana guidelines as per D.G.R. no. 814/24".*

The benefits referred to in this notice are included in the Right to University Studies measures for the academic year 2024/2025. The call is part of Giovanisì, Regione Toscana's project for the autonomy of young people.

Scholarships are provided through the sources indicated in Art. 16, including funds allocated under the EU-funded National Recovery and Resilience Plan (PNRR) - Next Generation EU, with reference to investment 1.7 'Scholarships for university access' of Mission 4 Component 1.

The interventions selected as a result of this competition notice will also be funded with the resources of Regione Toscana's 2021/2027 ESF+ PR, among those provided for in Art. 16.

With regard to infringement procedures under Article 258 TFEU, the analysis of the EUR-Infra database has shown that there are no infringement procedures for non-compliance within the competence of Regione Toscana on the matters covered by this notice. The operations selected as a result of this procedure are therefore not subject to a reasoned opinion by the Commission for infringement under Article 258 TFEU.

## ART. 1 BENEFITS INCLUDED IN THE COMPETITION. SCHOLARSHIP AND ACCOMMODATION PLACE

**1.1** Scholarships and accommodation are benefits awarded on application, **to be submitted within the deadlines set out in Article 15 below** to students who meet the general, merit and financial requirements specified in this notice.

**1.2** Scholarship winners are entitled to an amount of funding, free use of the Canteen Service and, should they be allocated a university accommodation place, free allocation thereof in the University Residences or, should no places be available, a rent subsidy, the terms of which are set out in the following article. 20 point 20.11.

**1.3** The recipients of the benefits made available in this notice are students enrolled at the following Tuscan Universities, Schools and Institutes, hereinafter referred to as Universities:

- for the **Florence** campus: University of Florence, Conservatorio statale di musica Cherubini di Firenze, Accademia di Belle Arti, Accademia Italiana di Arte, Moda e Design, Opificio delle Pietre Dure, Scuola di Musica di Fiesole, Istituto Superiore per le Industrie Artistiche, Libera Accademia di Belle Arti di Firenze and Università Telematica degli Studi IUL;
- for the **Pisa** campus: University of Pisa, Accademia di Belle Arti di Carrara, Scuola Superiore per Mediatori Linguistici di Pisa, Conservatorio statale di musica Mascagni di Livorno, Conservatorio statale di musica Boccherini di Lucca and Istituto Modartech di Pontedera;
- for the **Siena** campus: University of Siena, University for Foreigners, Conservatorio statale di musica Rinaldo Franci di Siena and Siena Jazz University.

**1.4** All those who will proceed with enrolment in three-year degree courses, master's degree courses, doctorates, or specialisation courses following the results of any admission tests or examinations may also submit an application within the deadlines set out in this notice.

## ART. 2 DEFINITIONS

### 2.1 MAIN LOCATION OF THE COURSE OF STUDY ATTENDED

The main location of the course of study attended means the municipality where the student attends the greatest number of hours of lessons and learning for the course year in which he or she is enrolled, excluding internship hours.

### 2.2 RESIDENT, NON-RESIDENT AND COMMUTER STUDENT

**2.2.1** A resident **student** is defined as a student who resides in the municipality that is the principal site of the course of study attended. Similarly, a student whose main place of study is in the municipality of:

- Florence, Bagno a Ripoli, Calenzano, Campi Bisenzio, Fiesole, Lastra a Signa, Pontassieve, Rignano sull'Arno, Scandicci, Sesto Fiorentino, Signa and Vaglia if residence is in any of these municipalities;
- Pisa and residence in the municipalities of Calci, Cascina, San Giuliano Terme and Vecchiano;
- Siena and residence in the municipalities of Monteriggioni, Monteroni d'Arbia, Sovicille, Castelnuovo Berardenga and Asciano.

**2.2.2** A **non-resident student** is defined as a student who resides in a municipality other than the main seat of the course attended, with travel time between these municipalities by public transport exceeding one hour.

**2.2.3** A **commuter student** is defined as a student who is neither resident or non-resident.

**2.2.4** In the Scholarship application, the student must state the location of the course attended and the municipality of residence. The online procedure uses an automatic system to determine the status of non-resident, resident or commuter.

**2.2.5** If the student believes that he/she should be considered as belonging to a different category, he/she may request the revision of his/her status by means of a specific on-line request, by 10 October 2024, or by 27 December 2024 for students enrolled in doctoral or

specialisation courses. The request must be accompanied by appropriate documentation, showing the time taken to reach the municipality that is the main seat of the course attended from his/her place of residence.

**2.2.6** An out-of-town student may apply for commuter status if the travel time between the municipality of residence and the main location of the course attended is more than one hour but less than 90 minutes when travelling by public transport.

**2.2.7** Appendix A lists the municipalities for which it has been determined that the travel times are within the aforementioned time frame from the main campuses of the universities and institutes.

**2.2.8** Students who attend a course of study at the universities' main campuses and are resident in the municipalities listed in Appendix A may apply for a change of status using the online form and do not need to attach any documentation.

**2.2.9** If said conditions are met, the Agency accepts applications for revision of status, at its sole discretion, by publishing the final rankings.

**2.2.10** Foreign students are considered to be **non-resident**, regardless of their residence in Italy, except where the student's family also resides in Italy or the student is independent within the meaning of Art. 8 point 8.3.4 of this notice.

**2.2.11** Prison-based students are always considered to be resident.

**2.2.12** Students enrolled at telematic universities and students enrolled in courses that are predominantly distance learning are always considered to be resident.

## 2.3 STANDARDISED YEAR OF ENTRY

**2.3.1** The merit requirements, which must be met by students, (see Art. 5) are always referred to the **standardised year of registration** which corresponds to:

- a) *for students enrolled in three-year degree courses and combined Bachelor's and Masters' degree courses*: the total number of enrolments at the University from the first academic year of enrolment up to and including the academic year 2024/2025 ;
- b) *for students enrolled in master's degree courses*: the total number of enrolments in those courses after obtaining a bachelor's degree, increased, if the first admission took place in a year subsequent to the first, by the number of years corresponding to the missed enrolments.

**2.3.2** When establishing the standardised year of registration, the following cases are an exception:

- a) Students who, prior to the 2024/2025 academic year, transferred **from one year of a course to a first year of another course** the years prior to the transfer are not counted, if the University has not validated credits obtained previously;
- b) for students enrolled in the academic year 2023/2024 who transfer course or transfer from another university to a first year course in the academic year 2024/2025, without requesting the validation of credits obtained in their previous career, the years preceding the transfer are not counted;
- c) for students who, prior to the 2024/2025 academic year, after having previously **withdrawn from studies, enrolled ex-novo in a first year course**, the years prior to the last enrolment are not counted if the University has not validated credits obtained during the previous university path;
- d) for students who, having obtained a three-year degree or a conventionally corresponding degree, are then admitted or have been admitted to a combined Bachelor's and Masters' degree with the recognition of credits, the years of enrolment at the University carried out from the first academic year of enrolment to the academic year 2024/2025 inclusive are counted, without prejudice to the possible application of the provisions of points a) and b) above in the calculation;
- e) for students who, after having attended a three-year degree course (with or without obtaining the degree), are admitted, or have been admitted, to a combined Bachelor's and Masters' degree, not having the possibility of continuing their studies in the corresponding master's degree, as it was not activated, and with confirmation from the University of

credits previously obtained, the three years of the three-year degree and the years of enrolment in the combined Bachelor's and Masters's degree, 2024/2025 inclusive, are counted;

f) Students who, after having attended a degree course abroad, are admitted or have been admitted to a degree course with the recognition of credits obtained, the years of enrolment at University (both abroad and in Italy) carried out from the first academic year of enrolment up to and including the academic year 2024/2025 are counted;

(g) years for which the universities, pursuant to Art. 8, paragraphs 4 and 5 of the Prime Ministerial Decree of 9 April 2001, have granted exemption from payment of fees due to interruption of studies and for which the students have not been able to carry out any career development, are not counted.

## 2.4 DEFINITIONS RELATING TO THE STUDENT'S FINANCIAL CONDITIONS

**2.4.1 Single Self-Declaration (DSU):** form containing the data to determine the financial/asset situation of the applicant's family unit for subsidised benefits (in this case, the Scholarship and accommodation place), pursuant to Prime Ministerial Decree no. 159/2013 as amended and supplemented;

**2.4.2 ISEE certificate:** a certificate in which the ISEE and ISP indexes and the value of the equivalence scale are reported on the basis of the data contained in the DSU. **To participate in the competition, the certificate must be valid for benefits for the Right to University Education, in relation to the student applying for the benefit;**

**2.4.3 Equivalence scale:** variable coefficient depending on the number of household members and the existence in the household of any special situations provided for by the regulations;

**2.4.4 ISEE:** Equivalent Financial Situation Index;

**2.4.5 ISPE:** Equivalent Assets Situation Index: is obtained by dividing the ISP (Assets Situation Index) by the equivalence scale (this value is calculated by the Agency).

## 2.5 S.T.E.M. COURSES

**2.5.1** Study courses activated in the areas of Science, Technology, Engineering and Mathematics and identified by Ministerial Circular no. 13676 of 11 May 2022, pursuant to Min. Decree no. 1320 of 17 December 2021, for the degree classes highlighted at <http://dati.ustat.miur.it/dataset/dati-per-bilancio-di-genere/resource/3f52db2f-24ce-4605-8e51-5618cc4ff4e3>.

## ART. 3 GENERAL REQUIREMENTS

**3.1** Students enrolled or intending to enrol for the academic year 2024/2025 in the following courses of study activated by the **Tuscan universities** and to which they are admitted on the basis of their high school diploma are entitled to apply for allocation of a Scholarship and accommodation, limited to the obtaining of the first degree for each level of study:

**3.1.1** bachelor degree courses, combined Bachelor's and Masters' degree courses, master degree courses;

**3.1.2** specialisation courses, with the exception of those with a specialised training contract or with provisions declared incompatible pursuant to Art. 22 point 22.1.1.1;

**3.1.3** PhD courses activated pursuant to Legislative Decree 210/98 Art. 4 with the exception of students who are recipients of a Scholarship or other doctoral benefits declared incompatible pursuant to Article 22 point 22.1.1.1 below.

**3.2** The degree obtained at the end of an old-system course of study at schools directed for special purposes, namely ISEF, Fine Arts Academies, ISIA and at the end of university diploma courses, is conventionally made to correspond to three-year degrees (first-level degree) and like them, only allows for the granting of a Scholarship and accommodation place for a master's degree, even if it is a combined Bachelor's and Masters' degree, provided that, in the latter case, admission has taken place or takes place in years subsequent to the first.

**3.3** The degree from the old university system is conventionally made to correspond to the master's degree (second-level degree, as is the combined Bachelor's and Master's degree) and allows the student to compete for the Scholarship and/or accommodation place limited to the achievement of a specialisation or PhD (third-level degree).

**3.4** Students who have obtained an old-system diploma from the state music conservatories and music institutes can apply for the Scholarship:

- a) only for the master's degree if enrolled in state music conservatoires and equivalent music institutes
- b) for all levels if enrolled at other universities

### **3.5 SIMULTANEOUS REGISTRATION**

**3.5.1** Students **enrolling at the same time in two courses of study** for the academic year 2024/2025 may apply for benefits under this notice.

**3.5.2** A student already enrolled in a course of study in years subsequent to the first may apply for the Scholarship for the second enrolment, provided that he/she has never taken advantage of this benefit in his/her first enrolment path.

**3.5.3** In the event of simultaneous enrolment in courses of study at the universities referred to in Art. 1 the student can only obtain the Scholarship and related services for the course of study indicated in the application for benefit submitted in accordance with Art. 15.

**3.5.4** The student must also indicate the second course of study in which he/she is enrolled or intends to enrol for the 2024/2025 academic year and for which he/she will not be eligible for the Scholarship.

**3.5.5** In the event of simultaneous enrolment in a course of study at a university as referred to in Art. 1 and a university based outside Tuscany, and in the event that he/she is eligible for the Scholarship for both courses, the student must opt for one of the two benefits. In the event of a choice of Scholarship granted in a region other than Tuscany, the student must renounce the benefit granted by the Agency by means of a ticket on Sportello Studente <https://sportellostudente.dsu.toscana.it>.

**3.5.6** The Scholarship amounts granted in the event of simultaneous enrolment in two courses of study for the academic year 2024/2025 are set out in Art. 19 tables B1 and B3, with the exception of Scholarship winners who meet the merit requirements set out in Art. 5 for both courses, if declared in the Scholarship application, for which a bonus is granted in accordance with the requirements and in the manner indicated in Art. 19 point 19.1.5.

**3.6** A prerequisite for the allocation of accommodation is to be a **non-resident student** (see Art. 2, point 2.2).

### **3.7 Scholarships and accommodation are not available:**

**3.7.1** to students already in possession of a degree obtained in Italy by the application deadline of a level equal to or higher than the final degree envisaged for the newly enrolled course;

**3.7.2** to students in possession of a qualification awarded abroad, for which an Italian university has attributed the same legal value as a qualification in the Italian system (equivalence), at a level equal to or higher than the final degree envisaged for the newly enrolled course of study;

**3.7.3** to students already eligible in the final lists of a competition for university study Scholarships for a standardised year (see Art. 2, point 2.3) equal to the one in which they are enrolled for the academic year 2024/2025, if they have received the monetary share of the Scholarship and/or have used the related services; students who, **by 10 October 2024**, have withdrawn from their studies in the first year of a degree programme and who, for the academic year 2024/2025, are enrolling for the second time in the first year of a degree programme without credit validation, are not included. These students can only take advantage of the benefits from the year of their new enrolment, in the event that, by the aforementioned date, they have repaid the sums already received for the study Scholarship as well as the reimbursement of any fees for services used, if applicable;

**3.7.4** to students with a standardised year of enrolment (see Art. 2, point 2.3) exceeding the number of years for which the benefit may be granted (see Art. 4);



- 3.7.5** to students with more than one off-course or intermediate repeat enrolment;
- 3.7.6** to students who have not applied under Art. 15 of this notice;
- 3.7.7** to students enrolled in study courses based exclusively abroad.

## **ART. 4 DURATION OF THE BENEFIT ALLOCATION**

### **4.1 SCHOLARSHIP**

**4.1.1** Students are eligible for the Scholarship, limited to the first degree at each level of study, for a maximum period, calculated from the year of first enrolment, of

- a) enrolled in three-year degree courses:* three years plus one semester;
- b) enrolled in combined Bachelor's and Master's degree courses:* duration laid down by the respective education system plus one semester;
- c) enrolled in master's degree programmes:* two years plus one semester;
- d) enrolled in doctoral or specialisation courses:* duration laid down by the respective teaching regulations;
- e) students who, having obtained a three-year degree or a degree at a conventionally corresponding level (see Art. 3), are admitted or have been admitted to a combined Bachelor's and Master's degree:* the difference between the normal duration of the combined Bachelor's and Master's degree increased by one semester and the number of years of enrolment taken for the degree they hold. An exception is made for students referred to in Art. 2 point 2.3.2 e), for whom the maximum period for which the Scholarship can be granted is equal to the difference between the normal duration of the combined Bachelor's and Masters' degree plus one semester and the three years of the normal duration of the three-year degree.

### **4.2 ACCOMMODATION PLACE**

**4.2.1** For students enrolled in the degree courses referred to in a), b), c), e) above, the duration of the accommodation place is increased compared to the Scholarship, by an additional semester in return **for a fee**.

## **ART. 5 MERIT REQUIREMENTS**

**5.1** Students who meet the following requirements set out according to the standardised year of enrolment (see Art. 2, point 2.3), can apply for the allocation of the benefits for the academic year 2024/2025 .

**5.2** University credits registered as being useful for the awarding of the degree will be considered valid, with the dates of passing being recorded in the University records.

### **5.3 STUDENTS ENROLLED IN THE FIRST YEAR**

#### **5.3.1 Students enrolled in the first year of three-year degree courses and combined Bachelor's and Masters' degree courses**

50% of the total is paid as an advance to these students, possibly in two instalments (see Art. 21), of the monetary portion of the Scholarship in addition to the services attached to it, on the basis of financial conditions alone, since, as indicated below, merit is assessed ex post.

Two deadlines are set for the evaluation of merit: the first on 10 August 2025, the second on 30 November 2025.

#### **5.3.2 Students enrolled in the first year of master's degree courses**

An instalment of 50% (see Art. 21) of the monetary portion of the Scholarship is paid to these students, plus the services attached to it, on the basis of financial conditions alone, since, as indicated below, merit is assessed ex post.

Two deadlines are set for the evaluation of merit: the first on 10 August 2025, the second on 30 November 2025.

### 5.3.3 10 August 2025

a) Students who by 10 August 2025 achieve the minimum requirements, indicated in the table below with the number of credits, valid for the course they are enrolled in during the 2024/2025 academic year, are entitled to be granted the remaining 50% of the monetary portion of the Scholarship and continue to benefit from the services linked to the Scholarship until 30/09/2025.

Course of study	Merit requirements
Bachelor's degree	no. 20 credits
Master's degree	no. 15 credits
combined Bachelor's and Master's Degree	no. 20 credits
Pisa - Construction Engineering and Architecture	no. 16 credits
Florence - Master's Degree in Medicine and Surgery	no. 15 credits
Pisa - Master's Degree in Medicine and Surgery	no. 19 credits

b) Bonus credits as referred to in Section 5.4.4 below cannot be used for the purpose of meeting the above-mentioned merit requirements.

c) Students who, on the other hand, fail to achieve the credits listed in the table above will lose their right to the remaining 50% of the monetary portion of the grant and, as of 1 September 2025, will forfeit the services connected to the Scholarship (see Art. 22, point 22.1.4.1).

### 5.3.4 30 November 2025

a) Students referred to in point 5.3.3 c), should they achieve the minimum merit requirements of the table above by 30 November 2025 at the latest, indicated with the number of credits valid for the course they were enrolled in during the 2024/2025 academic year or for the course they are enrolling in during the 2025/2026 academic year, even if different from the previous one, or if they are recognised partly in one of the courses and partly in the other, maintain their right to the monetary portion of the Scholarship already received (50%).

b) Should these students also fail to achieve the aforementioned merit by 30 November 2025, they shall be required to repay the monetary portion of the Scholarship already received (50%) (see Art. 22, points 22.1.6.1 and 22.2).

c) Students with disabilities (see Art. 9), students with minor children (see Art. 10), prison-based students (see Art. 11) and athlete students (see Art. (12) forfeiture, relating to the failure to achieve merit, referred to in Art. 22 point 22.1.6.1., will not be applied.

**5.3.5** For the purposes of achieving the merit referred to in points 5.3.3 and 5.3.4, any credits obtained in the three-year degree obtained in Italy are also counted for the master's degree provided they are recognised in the master's degree.

## 5.4 STUDENTS ENROLLED IN YEARS SUBSEQUENT TO THE FIRST YEAR

**5.4.1** Students enrolled in degree courses must meet the following minimum requirements as of **10 August 2024**, indicated with the number of credits valid for the course in which they were enrolled in the 2023/2024 academic year (in Tables 1 and 1bis, refer to the column of the standardised year calculated for the 2024/2025 academic year):

Table 1	Merit requirements					
Course of study	Standardised Year for the academic year 2024/2025					
	2nd	3rd	4th	5th	6th	7th
<b>Bachelor's Degree</b>	25	80	135	=	=	=
<b>Master's Degree</b>	30	80*	=	=	=	=
<b>combined Bachelor's and Masters' Master's Degree</b>	25	80	135	190	245	300

\*Or the maximum number of credits that can be obtained, except for those awarded for the final examination.

### Specific cases

Table 1a	Merit requirements					
Course of study	Standardised Year for the academic year 2024/2025					
	2nd	3rd	4th	5th	6th	7th
<b>Pisa - Master's Degree in Construction Engineering and Architecture</b>	21	63	108	147	201	=
<b>Pisa - Master's Degree in Pharmaceutical Chemistry and Technology</b>	25	78	128	185	245	=
<b>Pisa - Master's Degree in Medicine and Surgery</b>	24	77	128	180	231	283
<b>Florence - Master's Degree in Medicine and Surgery</b>	19	59	122	174	216*	272

\* 232 university credits from the academic year 2025/2026 for those enrolled from 2020/2021

**5.4.2** For the purpose of achieving merit, any credits obtained in the three-year degree obtained in Italy also counted towards the master's degree, provided they are recognised in the master's degree.

**5.4.3** It should be noted that, for all degree courses, master's degree and combined Bachelor's and Master's degree courses, credits relating to integrated courses are only deemed to have been acquired, and therefore valid for the purposes of the merit requirement, when they have been taken in their entirety, at the end of the last relevant module. Excess credits (surplus or off-plan credits), i.e. those that cannot be used to obtain the degree, do not count for merit purposes.

### 5.4.4 BONUS

#### **Bachelor's Degree and Combined Bachelor and Master's Degree**

**5.4.4.1** If the student has not obtained the minimum number of credits indicated above, he may use, in addition to the credits actually obtained, a bonus of

- (a) **no. 5 credits** if used for the first time to obtain benefits for the second standardised year of enrolment;
- (b) **no. 12 credits**, if used for the first time to obtain benefits for the third standardised year of enrolment;
- (c) **no. 15 credits**, if used for the first time for a standardised year of enrolment beyond the third.

**5.4.4.2** Any bonus used for the awarding of the Scholarship is not taken into account for the purposes of obtaining the Scholarship services.

**5.4.4.3** Specifically for students enrolled in the combined Bachelor's and Masters' degree course in Medicine and Surgery at the University of Florence:

- (a) no. 4 credits, if used for the first time to obtain benefits for the second standardised year of enrolment;
- (b) no. 9 credits, if used for the first time to obtain benefits for the third standardised year of enrolment;
- (c) no. 14 credits, if used for the first time for a standardised year of enrolment beyond the third.

**5.4.4.4** In the event that the student makes partial use of the bonus, the portion of the bonus not used in the relevant standardised year may be used in subsequent standardised years. This also applies if the bonus was used in previous paths.

### ***Master's Degree***

**5.4.4.5** The bonus accrued and not used in the three-year degree course can be used if the student enrolls in a Master's degree course.

**5.4.4.6** This provision does not apply to those enrolled in Master's degree courses following the awarding of a degree from the old system that is equivalent to a Bachelor's degree (see Art. 3).

**5.4.4.7** In the case of a three-year degree obtained overseas, in addition to the credits actually obtained, the student can use a bonus of

- a) **no. 5 credits** if used to obtain benefits for the second standardised year of enrolment;
- b) **no. 12 credits**, if used for the first time to obtain benefits for the third standardised year of enrolment.

**5.4.4.8 Individual "bonuses" per standardised year are not cumulative.**

E.g.: a student who asks to use the bonus for achievement of the merit requirement for the second year of a bachelor's degree will be entitled to a total bonus of 5 credits for their entire university path (Bachelor's degree + Master's degree); a student who needs to use it for the third year will be entitled to a total bonus of 12 credits, etc. Therefore, if the student uses 3 bonus credits for the second year he/she will only be entitled to use the remaining 2 bonus credits for the rest of their university path.

**5.4.4.9** A student who has used a bonus, or part of a bonus, may not count the bonus or part of a bonus used in the previous year as valid credits for the purposes of achieving merit in order to obtain the Scholarship and accommodation for the following academic year.

**5.4.4.10** If the credits declared in the application are insufficient to meet the merit requirement of this notice of competition, the bonus share that can be used to obtain the Scholarship will be awarded ex officio.

## **5.5 STUDENTS ENROLLED ON DOCTORAL OR SPECIALISATION COURSES**

**5.5.1** These students must be duly enrolled and admitted to the courses in accordance with the terms of the respective teaching regulations without any supplementary or repeat study years since their first year of enrolment.

## **5.6 STUDENTS FROM OTHER UNIVERSITY LOCATIONS IN THE ACADEMIC YEAR 2024/2025**

**5.6.1** For students coming, in the academic year 2024/2025, from other Italian universities, who request the validation of credits, the merit requirements shall be evaluated, limited to that academic year, with reference to the number of credits obtained in the course of study in which they were enrolled in the academic year 2023/2024 at their university of origin and certified by said university; the standardised year shall be determined on the basis of what is specified in Art. 2 point 2.3.

**5.6.2** For students coming from foreign universities, merit requirements are assessed with reference to credits validated by the university where they will enrol.

## **5.7 STUDENTS MAKING COURSE TRANSITIONS IN THE ACADEMIC YEAR 2024/2025**

**5.7.1** Students with course transitions in the 2024/2025 academic year who request the validation of credits are considered to be enrolled for the 2024/2025 academic year in the same course in which they were enrolled for the 2023/2024 academic year ; the standardised year shall be determined on the basis of what is specified in Art. 2 point 2.3.

**5.7.2** The merit requirements referred to in this article are evaluated, solely in relation to the academic year 2024/2025, referring to the number of credits obtained in the course of study in which they were enrolled in the academic year 2023/2024.

## **ART. 6 OBTAINING A BACHELOR'S DEGREE AND ENROLLING IN A MASTER'S DEGREE**

### **6.1 ENROLMENT IN A MASTER'S DEGREE: SCHOLARSHIP CONVERSION**

**6.1.1** Students who receive a Scholarship for the academic year 2024/2025 and, after completing their Bachelor's degree, enrol in a Master's degree course for the same academic year, may request, through a special online form, within 15 days of enrolment, that the Scholarship awarded to them be converted into a Scholarship for enrolment in a first year of a Master's degree course or in the fourth year of a combined Bachelor's and Master's degree course.

**6.1.2** In the latter case, students must have validated a sufficient number of credits, obtained during the three-year degree, to maintain the merit requirement in the new course of study.

**6.1.3** In order to have the Scholarship for the first year of a Master's degree course converted, students with income and/or assets abroad are obliged to submit the documentation set out in Article 8 by the deadline for submitting the application for the Scholarship (see Art. 15 point 15.1.1).

### **6.2 STUDENTS WITH MORE THAN A FOURTH STANDARDISED YEAR WHO PLAN TO COMPLETE A BACHELOR'S DEGREE AND ENROL IN A MASTER'S DEGREE FOR THE A.Y. 2024/2025**

**6.2.1** Such students may apply for the Scholarship and accommodation as enrolled undergraduate students, even if they have not enrolled, provided that they have obtained **at least 150 credits**, valid for the degree course in which they were enrolled in the academic year 2023/2024, by **10 August 2024**.

**6.2.2** These students will be placed on the ranking list in suspended status and the Scholarship and related services will be granted in accordance with Art. 17 point 17.3.

**6.2.3** These students are obliged to notify the Agency of their graduation, within 10 days thereof, and their subsequent enrolment, or non-enrolment, in the Master's degree.

**6.2.4** Students also applying for accommodation, if already assigned for the 2023/2024 academic year and not forfeited, will take part in this competition as "accommodation confirmations" (see Art. 20 point 20.9.1.1 and 20.9.1.2).

### **6.3 STUDENTS INTENDING TO ENROL ON A MASTER'S DEGREE IN THE ACADEMIC YEAR 2025/2026**

**6.3.1** Students who have been awarded a Scholarship and accommodation for the academic year 2024/2025 and who, having obtained their Bachelor's degree, do not enrol for that academic year in a Master's degree programme, including combined Bachelor's and Masters' programmes, but intend to enrol in the programmes for the academic year 2025/2026, without prejudice to their right to the monetary portion of the Scholarship due to them, may maintain the services linked to the Scholarship for the period envisaged, in order to continue their teaching and study activities in preparation for enrolling in a second-level course.

**6.3.2** For the second semester, winners of six-month Scholarships and accommodation places may continue to use the accommodation place at the rate of €250.00 per month (see Art. 20 item 20.10.12) and the canteen service at the rate determined by resolution of the Agency's Board of Directors.

**6.3.3** In order to obtain the above, within 10 days of obtaining their degree, they must submit a specific request to the Agency, using the appropriate online form, accompanied by documentation proving the need to continue their education in order to enrol in one of the Master's degree courses established at the Universities of Tuscany for the academic year 2025/2026.

**6.3.4** If in the 2025/2026 academic year, for any reason whatsoever, they do not enrol in a Master's degree course activated by the Universities of Tuscany, they are required to vacate any accommodation they may have occupied and to reimburse the value of any services used free of charge after obtaining their Bachelor's degree.

#### **6.4 MASTER'S DEGREE: ENROLMENT IN INDIVIDUAL TRANSITIONAL COURSES**

**6.4.1** Students who, having obtained their Bachelor degree, are enrolled for the academic year 2024/2025 in single transitional courses while waiting to fulfil their educational debt for the entry requirements to the Master's degree, can apply for the Scholarship and accommodation as enrolled in the Master's degree, even they haven't yet enrolled.

**6.4.2** Such students will be placed on the ranking list in suspended status and the Scholarship and related services will be granted in accordance with Art. 17 point 17.3.

**6.5** The students referred to in points 6.1, 6.2, 6.4, who for the academic year 2024/2025 are Scholarship winners in the first year of a Master's degree course and who do not meet the merit requirements indicated in Art. 5 point 5.3.4 are subject to forfeiture of the Scholarship as provided for in Art. 22 point 22.1.6.1., will not be applied.

**6.6** All students who are required to reimburse the value of the services used shall pay the Agency the fees stipulated in Art. 22 point 22.2.

### **ART. 7 FINANCIAL REQUIREMENTS**

#### **7.1 LIMITS OF THE FINANCIAL - ASSETS SITUATION INDEXES**

**7.1.1** The ISEE and ISPE amounts of the student applying for benefits, subject to the provisions of Art. 9 for students with disabilities and Art. 10 for students with minor children, must not exceed the thresholds below:

<b>ISEE</b>	€ 27,000.00
<b>ISPE</b>	€ 60,000.00

**7.1.2** The Agency will automatically subtract the sums received in the year 2022 as a part of the Scholarship, granted for the right to university education, and indicated in the DSU as exempt income which the student must declare in the on-line application.

**7.1.3** Any changes in the student's ISEE communicated after the final ranking list has been approved cannot, however, result in an increase in the amount of the Scholarship.

#### **7.2 ECONOMIC CONDITION INDICATORS**

##### **7.2.1 General Requirements**

**7.2.1.1** The student's financial conditions, pursuant to Prime Ministerial Decree 159/2013, as amended by subsequent Ministerial and Directorate Decrees, are identified on the basis of the values of the Equivalent Financial Situation Index (**ISEE**) and the Equivalent Asset Situation Index (**ISPE**) of the household to which they belong.

**7.2.1.2** The composition of the household refers to the date of the application deadline.

**7.2.1.3** The financial conditions of foreign students and Italian students living overseas are assessed on the basis of the documentation indicated in Art. 8.

**7.2.1.4** For **prison-based** students and those belonging to **religious orders**, the reference household for the calculation of the ISEE and ISPE indexes is always composed of the student alone.

## 7.2.2 Independent student

**7.2.2.1** A student who does not live with his or her family of origin is considered independent if he or she concurrently meets the following requirements:

- (a) residence outside the household's home for at least two years before the application deadline, in accommodation not owned by one of its members;
- b) for the student who is resident in Italy, having produced a gross income from employment (including assimilated income), of no less than € 9,000.00 per year and included in the ISEE **2024** declaration issued in accordance with the provisions of point 7.2.3 below;
- c) in the case of a student residing abroad, having produced a gross income from employment (including assimilated income), referring to the calendar year 2023, of at least € 9,000.00. In this case, the student must submit documentation in accordance with Art. 8 points 8.3.1 and 8.3.2.

**7.2.2.2** In the event that the student is married or in a civil partnership or de facto cohabitation within the meaning of Law no. 76 of 20 May 2016, may participate with the income of their spouse or cohabiting partner, who must meet the requirements set out in points b) and c) and produce the relevant documentation.

**7.2.2.3** If the student does not meet the requirements to be an independent student, he/she is considered part of the parents' household pursuant to Art. 8 of Prime Ministerial Decree 159/2013.

## 7.2.3 Modes and deadlines for submitting the ISEE declaration

**7.2.3.1** Under penalty of exclusion, in order to participate in the competition, the **DSU 2024** must be signed:

- a) **for those enrolled in degree courses** by the mandatory deadline of **6 September 2024**;
- b) **for those enrolled in doctoral and specialisation courses** by the mandatory deadline of **15 November 2024**.

**7.2.3.2** The signed DSU must be valid for benefits for the Right to University Education in relation to the student applying for the benefit, in application of Art. 8 of Prime Ministerial Decree 159/2013.

**7.2.3.3** For the purposes of participation in the competition, DSUs valid for Right to University Education benefits referring to a member of the household other than the student applying for the benefit are not accepted.

**7.2.3.4** The Agency will retrieve the data from the INPS database. The student will be included in the final ranking with the ISEE and ISPE indexes relating to the last valid certificate for Right to University Education provisions.

## 7.2.4 Current ISEE

**7.2.4.1** If the student has applied for the **current ISEE**, as per art. 9 of Prime Ministerial Decree 159/2013, the Agency will take that DSU into account for the purposes of the Scholarship application.

**7.2.4.2** It should be noted that the current ISEE must be valid for Right to University Education provisions, in relation to the student applying for the benefit.

**7.2.4.3** Under penalty of exclusion from the competition, students participating with the current ISEE must have signed a 2024 DSU BY THE MANDATORY DEADLINE OF 6 SEPTEMBER 2024 IF ENROLLED IN DEGREE COURSES; BY 15 NOVEMBER 2024 FOR THOSE ENROLLED IN DOCTORAL AND SPECIALISATION COURSES.

## 7.2.5 Grounds for suspension

**7.2.5.1** Students will be placed on the provisional ranking list in a **suspended status** when:

- a) the certificate is not valid for benefits for the Right to University Education, relating to the student applying for the benefit;

- (b) the Certificate contains discrepancies or omissions;
- (c) declaration in their ISEE DSU that they meet the conditions to be classes as an independent student but in fact do not;

**7.2.5.2** Students in suspended status must correct their position in the manner and within the mandatory deadlines indicated below, under penalty of exclusion from the competition:

- a) In the event of invalid certification for benefits for the Right to University Education by rectifying the DSU;
- b) In the event of a certificate reporting discrepancies or omissions, by rectifying the DSU or producing appropriate documentation to prove the discrepancies/omissions to the Agency;
- c) If the student does not qualify as an independent student, by submitting a valid DSU for Right to University Education provisions with the original household or by providing the Agency with appropriate documentation to prove the existence of the requirements for autonomy for ISEE purposes.

**7.2.5.3** The mandatory deadline for the removal of the causes of suspension referred to in paragraphs 7.2.5.1(a), (b) and (c) above is as follows:

- **15 November 2024** for students enrolled in three-year degree courses, master's degree courses or combined Bachelor's and Master's degree courses
- **3 January 2025** for students enrolled in specialisation or PhD courses.

## **ART. 8 FOREIGN AND ITALIAN STUDENTS RESIDING OVERSEAS**

**8.1** Foreign students, Italian students residing abroad, stateless students, students who are political refugees or with subsidiary protection or asylum seekers awaiting recognition of refugee status, enrolled or intending to enrol on the courses indicated in Art. 3 point 3.1.

**8.2** Foreign students who reside with their families in Italy, with no income and/or assets abroad, are **treated in the same way as Italian students** to all effect, therefore also for the purpose of determining their financial status, and must therefore obtain the ISEE certificate through the Single Self Declaration (DSU).

### **8.3 DOCUMENTATION TO BE SUBMITTED BY FOREIGN STUDENTS**

In addition to having to complete the online application, other foreign students are required to prove that they meet the financial and family requirements set out in Art. 7 by means of the following documentation, to be submitted in the manner and within the deadlines set out in Art. 15:

#### **8.3.1 European Union students**

**8.3.1.1** Self-declaration, filled in by the student on the appropriate form (**Appendix D**), concerning the gross income received in one of the countries of the European Union in 2023 by each member of their household, any buildings owned in one of the countries of the European Union by each of them on 31/12/2023 specifying the relevant surface area, as well as the movable assets owned abroad on the same date.

**8.3.1.2** Any rents incurred for the family home must also be declared.

#### **8.3.2 Students from outside the European Union**

**8.3.2.1** Appropriate documentation issued by the competent authorities of the country where the income was generated in 2023, where the buildings are owned and the movable assets are available as at 31/12/2023.

**8.3.2.2** All documentation, produced in the original language and legalised, must be translated into Italian and legalised by the Italian diplomatic authorities present in the country of origin or in accordance with the procedures provided for by the international conventions in force on legalisation.

**8.3.2.3** The documents to be submitted are set out in **Appendix B** to this notice.



**8.3.2.4** For countries that are parties to the Hague Convention of 5 October 1961 , legalisation may be effected by issuing an apostille.

**8.3.2.5** For those countries where there are serious and proven difficulties (e.g. closure of the Italian Embassy for security reasons, state of war in the country) in issuing the certification attested by the local Italian Embassy, alternatively certification by the diplomatic or consular representation in Italy of the country where the income has been generated and the assets are owned, drawn up in Italian and legalised by the Prefectures pursuant to Art. 33(4) of Presidential Decree no. 445 of 28 December 2000 can be produced Consular certification must expressly refer to documents from the country of origin.

**8.3.2.6** No form of substitute declaration, self-certification, affidavit, affidavit can be accepted.

**8.3.2.7** For the academic year 2024/2025, students of Ukrainian citizenship residing in their country of origin may declare their income earned and assets held abroad using self-declaration (Appendix D) as referred to in point 8.3.1.1.

### **8.3.3 Non-EU students from particularly poor and developing countries referred to in Ministry for University and Research Decree no. 440 of 13/02/2024 listed in Appendix C.**

**8.3.3.1** Certification from the Italian Representation in the country of origin or from the Diplomatic Authority of the country in Italy certifying that the student does not belong to a family known to have a high income and high social level; this certification, for the purposes of quantifying the amount of the ISEE and ISPE indicators, is set at € 0 for both indicators.

**8.3.3.2** The certification issued by the Diplomatic Authority of the country in Italy must be legalised by the Prefecture pursuant to Art. 33(4) of Presidential Decree no. 445 of 28 December 2000 can be produced

**8.3.3.3** For students enrolling in the first year of degree courses and combined Bachelor's and Master's degree courses, this certification may also be issued by Italian bodies authorised to provide a guarantee of financial coverage in accordance with the provisions in force on the enrolment of foreign students in Italian universities; in this case, the body issuing the certification undertakes to return the Scholarship on behalf of the student in the event of forfeiture.

### **8.3.4 Independent student**

**8.3.4.1** A student who does not live with his or her family of origin is considered independent if he or she concurrently meets the following requirements:

- (a) residence outside the family home, for at least two years before the application deadline, in accommodation not owned by one of its members;
- b) for the student who is resident in Italy, having produced a gross income from employment (including assimilated income), of no less than € 9,000.00 per year and included in the ISEE **2024** declaration issued in accordance with the provisions of Article 7;
- c) in the case of a student residing abroad, having produced a gross income from employment (including assimilated income), referring to the calendar year 2023, of at least € 9,000.00. In this case, the student must submit documentation in accordance with 8.3.1 and 8.3.2;

**8.3.4.2** In the event that the student is married or in a civil partnership or de facto cohabitation within the meaning of Law no.76 of 20 May 2016, he/she may participate with the income of their spouse or cohabiting partner, who must meet the requirements set out in points b) and c) and produce the relevant documentation.

**8.3.4.3** If the student does not meet the requirements to be an independent student, he/she is considered part of the parents' household. In this case, if the family of origin is resident abroad, the student must submit the documentation provided for in this article by the deadline and using the modes provided for in Art. 15.

### **8.3.5 Stateless students, political refugees or those with additional protection**

**8.3.5.1** The "status" of stateless person, political refugee or person with additional protection must be proven by the interested parties by means of the official documentation in their possession, issued, respectively, by the Civil Court for stateless students and by the specific Commission established at the Ministry of the Interior for political refugees.

**8.3.5.2** Such students are exempt from submitting declarations issued by Embassies and Consulates. Only income and assets, if any, held in Italy are taken into account when assessing the financial status of such students.

### **8.3.6 Students seeking political asylum**

**8.3.6.1** Students seeking asylum are required to submit official asylum application documentation. These students are exempt from submitting declarations issued by Embassies and Consulates.

**8.3.6.2** Any awarding of the Scholarship remains suspended until refugee status is recognised.

**8.3.6.3** Once said status has been recognised, if funds are available, the Scholarship can be awarded and the student, in addition to acquiring the right to the monetary portion of the Scholarship, can begin to use the services associated with the Scholarship (accommodation if available) free of charge.

**8.3.6.4** Only the income and assets, if any, held in Italy are taken into account when assessing the economic status of such students.

### **8.3.7 Italian students residing abroad**

**8.3.7.1** Italian students residing abroad who wish to apply for the Scholarship and accommodation must submit the documentation as set out in 8.3.1 and 8.3.2.

### **8.3.8 Italian students with one parent residing abroad**

**8.3.8.1** Italian students with one parent residing abroad who intend to apply for the Scholarship and accommodation must submit the documentation as per points 8.3.1 and 8.3.2 for the income and assets of the parent residing abroad.

**8.3.8.2** Exceptions are made as provided for in Art. 3 point 2 of Prime Ministerial Decree 159/2013 on the application of ISEE.

## **8.4 HOW TO CALCULATE INCOME AND ASSETS ABROAD**

**8.4.1** Income and/or assets abroad are valued on the basis of the average exchange rate of the Euro in the year 2023 as determined by law. Buildings owned abroad are conventionally valued at € 500.00 per square metre.

## **8.5 INCOME AND ASSETS HELD IN ITALY**

**8.5.1** Foreign students are also obliged to declare any income and assets held by their household in Italy, by submitting the single certificate or a 2024 income tax return and documentation relating to movable assets showing the balance as at 31 December 2023 and the average assets for the year 2023.

## **8.6 INADMISSIBILITY**

**8.6.1** Applications from students belonging to a household residing abroad or with income and/or assets abroad who do not submit the documentation envisaged in this article within the mandatory deadlines indicated in Art. 15.

## **8.7 ADDITIONAL DOCUMENTATION**

**8.7.1** Foreign students who have submitted their documentation in a manner contrary to the provisions of this article shall be placed on suspended status in the provisional ranking (see Art. 17) and may provide additional documentation within the following deadlines, under penalty of exclusion from the competition:

▪ **15 November 2024** for students enrolled in three-year degree courses, master's degree courses or combined Bachelor's and Master's degree courses;

▪ **3 January 2025** for students enrolled in specialisation or PhD courses.

**8.7.2** Information on discrepancies in the documentation submitted will be made available in the student's reserved area when the provisional ranking list is published.

**8.7.3** Additional documentation, produced in compliance with the requirements set forth in this article, shall be sent in the manner indicated in Art. 15 point 15.2.6 B).

**8.7.4** Please note that students with foreign income and/or assets who:

(a) have not submitted any of the documents provided for in 8.3.1, 8.3.2 and 8.3.3 of this Article;

(b) have submitted the documents in their entirety without the legalisations provided for in this Article;

(c) have submitted the documents entirely as copy and not as originals;

(d) have no earned income of their own and have not submitted the documentation provided for in this article concerning their household residing abroad within the mandatory deadlines indicated in Art. 15, will be excluded from the competition and will not be permitted to provide additional documentation.

## **8.8 CONFIRMATION OF FINANCIAL STATUS**

**8.8.1** Students with income and/or assets abroad who were awarded a Scholarship in the academic year 2023/2024 at the DSU Toscana for the same study cycle in which they are enrolled in the academic year 2024/2025 can confirm their financial/asset data, declaring it in the online application, if their situation has not changed since the previous year, such that it would change their ISEE band or exceed the limits set by the call for applications, and, therefore, **do not** have to submit the documentation required by this article.

**8.8.2** Exceptions to this are those students enrolling in the first year of a master's degree course or the standardised fourth year of a combined Bachelor's and Master's degree course, who are obliged to submit the documentation provided for in this article under penalty of exclusion from the competition.

**8.8.3** For the academic year 2024/2025 students with Ukrainian citizenship and residing in their country of origin, winners of Scholarships in the academic year 2023/2024 at DSU Toscana and with income and/or assets abroad may confirm their financial/asset data in any case by declaring it in the online application.

**8.8.4** Students with income and/or assets abroad referred to in Art. 6 point 6.1, with the exception of the academic year 2024/2025 of students with Ukrainian citizenship and residing in their country of origin, in order to obtain the conversion of the Scholarship for the first year of a Master's degree course, they are obliged to submit the documentation provided for in this article by the deadline for submitting the application for the Scholarship (see Art. 15 point 15.1.1).

**8.8.5** Students with income and/or assets abroad who were awarded a semester Scholarship for a three-year degree course for the academic year 2024/2025 and who did not obtain conversion of the Scholarship even though enrolled in a first year of a master's degree course, will be obliged to submit the documentation envisaged in this article by the application deadline for the academic year 2025/26.

## ART. 9 STUDENTS WITH DISABILITIES

**9.1** For students with disabilities recognised under Art. 3, paragraph 1 of the Law no. 104 of 5 February 1992, or with a disability of at least 66%, the following is established:

### 9.2 DURATION OF THE ALLOCATION OF BENEFITS

**9.2.1** Such students can obtain benefits, limited to the first degree for each level of study, for a maximum period of time, calculated from the year of first enrolment, equal to

#### 9.2.2 Scholarship

- those enrolled in three-year degree courses, combined Bachelor's and Masters' degree courses and master's degree courses:* duration provided for by the respective teaching regulations plus three semesters;
- those enrolled in doctoral or specialisation courses:* duration laid down in the respective teaching regulations.

#### 9.2.3 Accommodation and canteen service

For students enrolled in the degree courses referred to in Section 9.2.2 a), the duration of the **free** accommodation and canteen service is increased by a further semester in relation to the duration of the Scholarship;

### 9.3 MERIT REQUIREMENTS

**9.3.1** Students enrolled in years subsequent to the first year of their degree courses must, as of **10 August 2024**, possess the following minimum requirements indicated with the number of credits valid for the course in which they were enrolled in the 2023/2024 academic year:

Table 2	Merit requirements						
Course of study	Standardised Year for the academic year 2024/2025						
	2nd	3rd	4th	5th	6th	7th	8th
<b>Bachelor's Degree</b>	15	48	81	114	=	=	=
<b>Master's Degree</b>	15	48	81*	=	=	=	=
<b>combined Bachelor's and Masters' Master's Degree</b>	15	48	81	114	147	180	213

\*or the maximum number of credits that can be obtained, except for those awarded for the final examination.

#### Specific cases

Table 2a	Merit requirements						
Course of study	Standardised Year for the academic year 2024/2025						
	2nd	3rd	4th	5th	6th	7th	8th
<b>Pisa - Construction and Engineering and Architecture</b>	13	38	65	88	121	154	=
<b>Pisa - Master's Degree in Pharmaceutical Chemistry and Technology</b>	15	47	77	111	145	178	=
<b>Pisa - Master's Degree in Medicine and Surgery</b>	15	46	77	108	139	170	205
<b>Florence - Master's Degree in Medicine and Surgery</b>	11	35	73	104	127*	163	197

\* 139 university credits from the academic year 2025/2026 for those newly enrolled from 2020/2021

**9.3.2** The Bonus does not apply for the fulfilment of merit requirements for students with disabilities.

## 9.4 UPPER THRESHOLDS OF THE FINANCIAL-ASSETS SITUATION INDEXES

**9.4.1** The ISEE and ISPE amounts referring to the disabled student applying for benefits must not exceed the thresholds below:

<b>ISEE</b>	€ 34,600.00
<b>ISPE</b>	€ 70,000.00

9.4.2 For the purposes of determining the Scholarship amount and formulating rankings, the ISEE of students with disabilities is recalculated using the following formula

$$\frac{\text{€ 27,000.00} \times \text{subject's ISEE}}{\text{€ 34,600.00}}$$

## 9.5 AMOUNT OF THE SCHOLARSHIP AND ALLOCATION OF RELATED SERVICES

**9.5.1** For students with disabilities, the amount of the Scholarship is established as specified below depending on the disability, in order to facilitate use of teaching and studying activities.

**9.5.2** Table of Scholarship amounts for students with a disability of at least 66% or with a recognised handicap pursuant to paragraph 3 of Art. 3 of Law 104/92

<b>ISEE reset as a benchmark (point 9.4.2)</b>	<b>Resident students</b>	<b>Commuter students</b>	<b>Non-resident students</b>
from € 0 to € 18,000.00	€ 3,680 no. 1 free meal daily	€ 4,890 no. 1 free meal daily	€ 5,222 no. 2 free daily meals and accommodation
from € 18,000.01 to € 27,000.00	€ 3,590 no. 1 free meal daily	€ 4,090 no. 1 free meal daily	€ 3,870 no. 2 free daily meals and accommodation

**9.5.3** Table of Scholarship amounts for students with a recognised disability pursuant to paragraph 1 of Art. 3 of Law 104/92

<b>ISEE reset as a benchmark (point 9.4.2)</b>	<b>Resident students</b>	<b>Commuter students</b>	<b>Non-resident students</b>
from € 0 to € 18,000.00	€ 2,685 no. 1 free meal daily	€ 4,275 no. 1 free meal daily	€ 4,170 no. 2 free daily meals and accommodation
from € 18,000.01 to € 27,000.00	€ 2,416 no. 1 free meal daily	€ 3,206 no. 1 free meal daily	€ 2,502 no. 2 free daily meals and accommodation

**9.5.4** Students with a disability of at least 66% or with a recognised handicap pursuant to Art. 3 of Law 104/92 are allocated an accommodation place with priority over other students and are entitled to benefit from the rent subsidy (see Art. 20 point 20.11) instead of the accommodation place itself, as well as to obtain monetisation of the Canteen Service, for which an express request must be made in the on-line application for the Scholarship.

**9.5.5** For students with disabilities, with their disabilities recognised under Art. 3, paragraph 1 of the Law no. 104 of 5 February 1992, or with a disability of at least 66%, Scholarship winners who fall into the following cases:

- a) female students enrolled in S.T.E.M. courses (Science, Technology, Engineering and Mathematics)
- b) students concurrently enrolled in two courses of study for the academic year 2024/2025
- (c) students taking part in the competition as independent, in accordance with Art. 7 point 7.2.2

are granted the amounts of the Scholarship indicated in the tables in this Article according to their recognised disability and handicap.

## **9.6 STUDENTS ENROLLED IN THE FIRST YEAR: FORFEITURE**

**9.6.1** Students with disabilities enrolled in the first standardised year of a three-year degree course, a Master's degree course or a combined Bachelor's and Masters' degree course are not subject to forfeiture due to non-achievement of merit, referred to in Art. 22, points 22.1.4.1 and 22.1.6.1.

**9.6.2** Students with disabilities must declare their *status* in their online application, which requires them to upload the relevant certification.

**9.7** For all matters not regulated in this article, the rules of this notice shall apply.

## **ART. 10 STUDENTS WITH MINOR CHILDREN**

**10.1** In order to facilitate the continuation of studies **for students with minor children living with** them, born on or after 1 January 2018, the merit and financial requirements as well as the duration of the granting of the Scholarship and accommodation place are the same as the ones established in the previous Art. 9.

**10.2** It should be noted that minor children, as defined above, must be present in the applicant's family status at the application deadline date indicated in Art. 15 point 15.1.1.

**10.3** For the purposes of determining the amount of the Scholarship referred to in Art. 19 point 19.1 and the formulation of the rankings, the ISEE of students with minor children living together is recalculated using the formula set out in Art. 9 point 9.4.2.

**10.4** Students with cohabiting minor children are granted the possibility of obtaining monetisation of the Canteen Service, for which an express request must be made in their on-line application for the Scholarship, and are also granted the possibility of benefiting from a rent contribution in place of the accommodation place, in accordance with the procedures set out in the following article. 20, point 20.11.

**10.5** Students with minor children, as defined above, enrolled in the first standardised year of a three-year degree course, a Master's degree course or a combined Bachelor's and Master's degree course are not subject to forfeiture due to non-achievement of merit, referred to in Art. 22, points 22.1.4.1 and 22.1.6.1.

**10.6** For all matters not regulated in this Article, the rules of this notice shall apply.

## **ART. 11 PRISON-BASED STUDENTS**

**11.1** For prison-based students, the merit requirements and the duration of the Scholarship are the same as those set out in the preceding Art. 9, while the limits of the ISEE and ISPE indexes are the ones set out in Art. 7 for the generality requirements of students.

**11.2** For prison-based students, the reference household for the calculation of the ISEE and ISPE indexes is always composed of the student alone.

**11.3** Such students are always considered to be resident.

**11.4** Prison-based students enrolled in the first standardised year of a three-year degree course, aster's degree course or combined Bachelor's and Master's degree course are not subject to forfeiture due to non-achievement of merit, referred to in Art. 22, points 22.1.4.1 and 22.1.6.1.

**11.5** For matters not regulated in this Article, the rules set out in this notice shall apply.

## ART. 12 STUDENT ATHLETES

**12.1** For students who participate in sporting activities at a national competitive level, attested to by sports clubs and membership to the relevant federation, the merit requirements and the duration of the benefit envisaged in Art. 9, while the limits of the ISEE and ISPE indexes are the ones set out in Art. 7 for the generality requirements of students.

**12.2** These students must declare their status in their online application, which includes uploading the relevant certification issued by the sports club and federation of the sport practised.

**12.3** Student athletes enrolled in the first standardised year of a three-year degree course, Master's degree course or combined Bachelor's and Master's degree course are not subject to forfeiture due to non-achievement of merit, referred to in Art. 22, points 22.1.4.1 and 22.1.6.1.

**12.4** For all matters not regulated in this article, the rules of this notice shall apply.

## ART. 13 CARE LEAVER STUDENTS

**13.1** Students who live outside their family of origin on the basis of a guardianship order issued by the Judicial Authority, having been placed in a residential facility for minors or in family foster care (**care leavers**) can submit the ISEE 2024 declaration with their household stated as consisting of the student alone.

**13.2** For this purpose, it is sufficient for the student to declare his or her status as a care leaver in their Scholarship application and the data relating to the removal order adopted by the competent authority while under age. No other documentation proving the estrangement in terms of emotional and/or financial relations from the family of origin is required.

**13.3** For the purposes of determining the grant due the care leaver student shall be considered independent (see Art. 19 points 19.1.3 and 19.1.4).

## ART. 14 SUBSIDIES FOR INTERNATIONAL MOBILITY

**14.1** Within the limits of the availability of funds, the Agency grants Scholarship supplements for participation in international mobility programmes to students who are simultaneously in the following conditions

(a) Scholarship winners under this notice;

b) admitted by the University to participate in both EU or non-EU international mobility programmes, for the academic year **2024/2025**.

**14.2** The international mobility grant is named after "Lucrezia Borghi, Valentina Gallo, Elena Maestrini" in memory of the three Tuscan students who died in 2016 in a car accident in Spain during their participation in the Erasmus programme.

### 14.3 SUPPLEMENT AMOUNT

**14.3.1** The supplement to the International Mobility Scholarship is quantified in an all-inclusive monthly lump-sum contribution of €600 for the duration of the stay abroad.

**14.3.2** For periods corresponding to a fraction of a month, the amount shall be counted in days. The duration of the period spent abroad is certified by the university of enrolment fostering the international mobility programme, regardless of the country of destination.

**14.3.3** There is a flat-rate reimbursement of return travel expenses in the amount of EUR 100 for mobility programmes carried out in European countries and EUR 300 for those carried out in non-European countries. Reimbursement will be made if not already provided for by the universities.

**14.3.4** The supplement is also granted several times for a maximum total period of 10 months for each level of studies (20 months for combined Bachelor's and Master's degree courses).

**14.3.5** The supplement will be granted for the period of in-person attendance study abroad between:

(a) 1 October 2024 and 30 September 2025

**for students enrolled in degree courses who are annual Scholarship winners**

(b) 1 October 2024 and 31 March 2025

**for students enrolled in degree courses who are six-monthly Scholarship winners**

(c) 1 January 2025 and 31 December 2025

**for students enrolled in specialisation or PhD courses**

**14.3.6** Mobility periods attended in virtual mode will not be covered by the supplement.

**14.3.7** For periods prior to the dates indicated above, the supplement is only granted if the student has been awarded a Scholarship in the academic year 2023/2024.

**14.3.8** For periods after the dates indicated above, the supplement is only granted if the student is awarded a Scholarship in the academic year 2025/2026.

**14.3.9** For the periods not covered by the flat-rate contribution, monetisation of the services, determined on the basis of their daily value, shall be granted if the conditions are met.

**14.3.10** The amounts paid as rent subsidies (see Art. 20 item 20.11) and monetisation of the canteen service (see Art. 19 point 19.3) will be deducted from the total amount of the supplement granted.

**14.3.11** For temporary return periods during the overseas mobility programme, the value of the free meals taken shall be deducted from the total amount of the supplement granted. If a student is allocated accommodation, accommodation will only be granted if places are available and the value of the accommodation for the days spent in the location will be deducted from the supplement.

**14.3.12** If the mobility programme provides for the coverage of board and/or lodging expenses, the supplement shall be reduced by the portion of the services used free of charge according to the valuation provided for in Art. 19 point 19.1.8.

**14.3.13** In the event of a breach of modes for accessing the catering service set out in Art. 4 paragraph 3 of the University Catering Regulations, approved by resolution of the Board of Directors no. 15 of 15/04/2024, committed during the period abroad, the value of the canteen service for the entire period will be deducted from the supplement due.

## **14.4 SUBMITTING THE APPLICATION FOR SUPPLEMENT PAYMENT**

### **14.4.1 Application for an advance**

**14.4.1.1** The student may request an advance payment of the supplement via an online form, in the forty-five days prior to departure, attaching specific documentation proving admission to the mobility programme.

**14.4.1.2** The application for an advance may be submitted from 3 December 2024. In the case of departures before that date, the request for an advance will be accepted if it is submitted by December 2024.

**14.4.1.3** In the request for an advance payment, the student must indicate the start date of the study period abroad, the duration, in months, of the mobility programme, the type and mode of teaching activities abroad and other information relating to the programme.

**14.4.1.4** Having ascertained that the requirements have been met, the Agency shall, if funds are available, grant students an advance of €900.00, increased by a lump-sum reimbursement of travel expenses, by means of specific deeds approved following the publication of the final rankings on a monthly **basis**.

**14.4.1.5** The request for an advance can be submitted until 31 May 2025.

### **14.4.2 Notification of Programme Completion - Application for Balance Payment**

**14.4.2.1** For the purposes of granting the supplement, at the end of the mobility programme, using the appropriate online form, the student must certify that they have completed the programme, which shall be verified at the university where they are enrolled.

**14.4.2.2** Notification of the end of the mobility programme shall be made no later than 31/03/2026. Students who have been granted an advance of the supplement and who, despite having completed the mobility programme regularly, do not report its completion by the aforementioned date, will only keep the monetary share received if they achieve the



educational results set out in section 14.5. Failure to do so will result in forfeiture of the advance and of any travel expenses awarded, and the sums paid will have to be repaid.

**14.4.2.3** The final instalment of the supplement shall be granted by special deed approved in April 2025, June 2025, October 2025 and December 2025.

**14.4.2.4** Some final instalments may be granted at a later date in the event of delays in registering examinations or placements taken abroad or extension of mobility programmes.

#### **14.5 MERIT REQUIREMENTS**

**14.5.1** Allocation of the supplement shall be subject to verification of the recognition of at least 6 credits of examinations taken abroad valid for the purposes of obtaining the degree in the course on which the student is enrolled and for which he/she has applied for the Scholarship. In the case of participation in "short-term" mobility programmes, the supplement will be granted with the recognition of at least 3 credits valid towards the degree.

**14.5.2** Excess credits (supernumerary or off-plan credits), i.e. credits that cannot be counted towards obtaining the degree, are not valid for the purposes of supplement allocation.

**14.5.3** If the student participates in the traineeship mobility programme, the activity carried out abroad must be recognised by the home university for the purposes of obtaining the degree.

**14.5.4** An attestation by the student's supervisor is required for programmes carried out for the purpose of thesis writing.

#### **14.6 INCOMPATIBILITY AND FORFEITURE**

**14.6.1** The supplement is not granted if the mobility programme commences after the student has been awarded their degree.

**14.6.2** In the event of failure to achieve the educational results referred to in section 14.5 or of withdrawal from the international mobility programme, the supplement shall not be granted; the advance and the portion of the reimbursement of travel expenses that may have been awarded shall be considered forfeited and the sums paid must be returned.

**14.6.3** In the event of failure to collect the subsidy by 31 December 2026, the student shall forfeit the benefit (see Art. 22 point 22.1.2.1).

### **ART. 15 TERMS AND MODES FOR SUBMITTING THE APPLICATION**

#### **15.1 APPLICATION DEADLINES**

**15.1.1** The deadlines for submitting the application for q Scholarship, or for Scholarship and accommodation, are as follows:

<b>from 17 July 2024 at 1 p.m. (Italian time) on 6 September 2024</b>	<b>STUDENTS ENROLLED IN BACHELOR'S, MASTER'S AND COMBINED BACHELOR'S AND MASTER'S DEGREE COURSES</b>
<b>from 25 September 2024 at 1 p.m. (Italian time) on 15 November 2024</b>	<b>STUDENTS ENROLLED IN DOCTORAL AND SPECIALISATION COURSES</b>

**15.1.2** The aforementioned deadlines must be met by all students, including those who are able to enrol for the **2024/2025** academic year after the dates indicated, due to having to pass tests or admission examinations (postgraduates, doctoral students, participants in competitions for courses with a programmed number of students, etc.).

## 15.2 HOW TO SUBMIT AN APPLICATION

**15.2.1** The application for q Scholarship and accommodation must be completed online at <https://sportellostudente.dsu.toscana.it>

**15.2.2** It is possible to access the Student Help Desk via SPID (Public Digital Identity System), Electronic Identity Card and National Services Card.

**15.2.3** Only underage students and foreign students without a valid Italian identity document can obtain credentials by carrying out the accreditation procedure in the Registration section of the portal.

**15.2.4** At the end of the online application procedure for benefits, the student must confirm the data entered, which will be automatically transmitted to the Agency.

**15.2.5** Any event concerning the Scholarship that occurs after the application deadline (award of a Scholarship or other financial aid, departure for another university, withdrawal from studies, non-enrolment, change of residence, etc.) must be promptly notified to the Agency via a ticket on the Student Desk <https://sportellostudente.dsu.toscana.it> in order to reassess the student's situation.

**15.2.6** The application is considered valid if it is sent in the following manner:

### **A. STUDENTS WITH A HOUSEHOLD RESIDENT IN ITALY AND WITH INCOME AND/OR ASSETS EXCLUSIVELY IN ITALY**

Must **submit** their application exclusively online by the deadline indicated in section 15.1.1

### **B. STUDENTS WITH A HOUSEHOLD RESIDING ABROAD OR WITH INCOME AND/OR ASSETS ABROAD**

b1) Must **submit** their online application by the deadline specified in section 15.1.1, **download and print the receipt made available in the reserved area** and **send it** in the manner specified in section C below, also enclosing the documents specified in Art. 8 of this notice and a copy of a valid identity document.

b2) Documents must be submitted as original copies and will not be returned, remaining on file with the Agency; if a certified copy is required, the student must provide it.

b3) Without prejudice to the provisions for students under Art. 8 point 8.8.1.

### **C. SUBMISSION OF DOCUMENTATION BY STUDENTS WITH A HOUSEHOLD RESIDENT ABROAD OR WITH INCOME AND/OR ASSETS ABROAD**

Students referred to in point B must submit the required documentation **by 6 September 2024, under penalty of exclusion from the competition, and** in the following manner:

#### **SEND BY REGISTERED MAIL WITH ACKNOWLEDGEMENT OF RECEIPT OR BY EXPRESS COURIER SERVICE**

- **For students enrolling at universities based in Florence**  
ARDSU Toscana - Servizio Benefici e Interventi Monetari  
Viale Gramsci, 36 - 50132 FLORENCE
- **For students enrolling at universities based in Pisa**  
ARDSU Toscana - Servizio Benefici e Interventi Monetari  
Piazza Cavalieri, 6 - 56126 PISA
- **For students enrolling at universities based in Siena**  
ARDSU Toscana - Servizio Benefici e Interventi Monetari  
Via Paolo Mascagni, 53 - 53100 SIENA

The envelope must clearly state the name of the student applying for the Scholarship and to whom the documents submitted refer and must be marked '**DB 2024/2025**'.

**The initial postmark will serve as proof.**

**15.2.7** If the student is a minor, he/she must submit the application online, **print out the receipt made available in the reserved area**, which must be signed by a parent or guardian and sent in the manner indicated in point 15.2.6 C, with a copy of an identity document of the student and the person signing the receipt attached.

## **15.3 TRANSFER OF APPLICATIONS TO AND FROM OTHER BODIES FOR THE RIGHT TO UNIVERSITY EDUCATION**

### **15.3.1 Transfer of application from another Body for the Right to University Education**

**15.3.1.1** Students who have applied to the Body for the Right To Education in another region and intend to enrol at a university in Tuscany can transfer their application for a Scholarship and/or accommodation place.

**15.3.1.2** In order to make such a transfer, the student must send a transfer request on plain paper with a copy of his or her identity document by certified email (PEC) to [dsutoscana@postacert.toscana.it](mailto:dsutoscana@postacert.toscana.it) or by ticket on the Student Desk <https://sportellostudente.dsu.toscana.it>

**15.3.1.3** In addition, the student must ask the Body for the Right to Education of origin to transmit the application exclusively by certified email (PEC), to the email address [dsutoscana@postacert.toscana.it](mailto:dsutoscana@postacert.toscana.it) with the subject "Application for Scholarship transfer academic year 2024/2025" specifying the location of the destination University.

**15.3.1.4** In order to be considered valid, the application for a Scholarship must have been submitted to the Regional Body for the Right to Education in another region by the deadline set by the Body of origin and in any case no later than the deadline indicated in point 15.1.1.

**15.3.1.5** The application must be transferred by 15 November 2024 or it will be inadmissible.

**15.3.1.6** The Agency reserves the right to have the student applicant supplement any information and documentation not included in the original application but necessary for participation in the competition in accordance with this notice.

### **15.3.2 Transfer of application to another Body for the right to university education**

**15.3.2.1** A student who has applied for a Scholarship from DSU Toscana and who intends to participate in the competition at a Body for the right to university education in another region can request the transfer of their application submitted to the Agency, by sending a specific request by ticket to Student Desk <https://sportellostudente.dsu.toscana.it>, specifying the email or postal address to which the application for the Scholarship must be sent.

**15.3.2.2** The Agency shall not be liable for any misunderstandings in the transmission of the application due to incorrect communication of the aforementioned information.

**15.3.2.3** Students who request the transfer of their application to another Body for the Right to University Education by the date of publication of the provisional rankings (see Art. 18) will not participate in the competition.

## **15.4 APPLICATION ELIGIBILITY REQUIREMENTS**

**15.4.1** The Scholarship cannot be obtained by a student who has not submitted an application in accordance with points 15.1 and 15.2 of this article.

**15.4.2** Students who have completed part or all of the online application form by the deadlines indicated in this article but have not transmitted the data by the deadline cannot participate in the competition.

**15.4.3** Applications from students with a household residing abroad or with income and/or assets abroad who do not submit the documentation stipulated in Art. 8 within the mandatory deadlines indicated in 15.1.1 will not be considered

## ART. 16 CRITERIA FOR DEFINING THE NUMBER OF SCHOLARSHIPS AVAILABLE

**16.1** The number of Scholarships to be granted in the academic year **2024/2025** is determined on the basis of the available financial resources determined by the proceeds of the regional tax for the right to university education, by the portions of the state supplementary fund and of the PNRR funds allocated to Regione Toscana and by regional resources specifically allocated for the granting of Scholarships.

**16.2** The interventions selected following this notice will also be financed with resources from the European Social Fund of the Tuscany Region's ESF+ 2021/2027 PR.

**16.3** Scholarships will be awarded to eligible students on the basis of their position in the ranking list referred to in Article 17 below with the use of available funds from the following sources:

- 1) Resources from regional tax revenues
- 2) Regional resources specifically allocated for the granting of Scholarships
- 3) Resources from the National Recovery and Resilience Plan (PNRR) (Next Generation EU project)
- 4) ESF+ PR resources 2021/2027
- 5) Resources from the State Supplementary Fund
- 6) Agency's own resources that may be available

**16.4** The resources of the European Social Fund 2021/2027 (ESF+ PR) are reserved for financing, firstly, annual Scholarships for female students enrolled in years subsequent to the first year of STEM studies and, in the event of residual resources, annual Scholarships for students enrolled in years subsequent to the first year.

**16.5** PNRR funds are reserved for the funding of annual Scholarships for students enrolled in years beyond the first that are not funded by ESF+ resources.

**16.6** If its budget so permits, the Agency can supplement the aforesaid resources with portions of regional transfers for operating expenses or deriving from its own tariff revenues.

**16.7** Within the available resources, a provision is made for an amount equal to the Scholarships awarded in the academic year 2023/2024 to students enrolled in doctoral and specialisation courses.

**16.8** The total amount of the resources shall be allocated upon approval of the final ranking lists referred to in Art. 18.

**16.9** The allocation, based on the available resources referred to in this article, is made according to the ranking list order; therefore, not all eligible candidates will be Scholarship recipients (see Art. 17 point 17.1.6). If further funds become available during the year, the Agency may make subsequent downgrading of the rankings.

**16.10** In consideration of the purpose of possible further PR ESF+ funding, allocation of the relevant resources will be made by moving down the ranking in favour of the candidates who will be eligible non-beneficiaries following the allocation of the Agency's ordinary resources.

**16.11** The funds available under this notice, net of the provision set out in point 16.7, are allocated as follows:

- 25% to students enrolled in the first year of a Bachelor's or Combined Bachelor and Master's degree programme.
- 75% to students enrolled in subsequent years and in the first year of a Master's degree.

**16.12** The division of funds among students enrolled in subsequent years and in the first year of a Master's degree shall be made according to the number of eligible students in the two categories.

**16.13** The resources available for students enrolled in subsequent years and in the first year of a Master's degree programme will be allocated in priority to the granting of a Scholarship to **confirmed Scholarship** students as defined in Article 16.13 below. 17.

**16.14** Where resources remain to cover eligible students in one group (as identified above) and there is a lack of resources to cover eligible students in another group, the available resources will be used wherever there is a real need.

## ART. 17 CRITERIA FOR THE FORMULATION OF RANKINGS

### 17.1 SCHOLARSHIP

**17.1.1** Depending on the data declared by the student when filling in the application and subsequently checked, verification of compliance with the requirements and the position in each ranking list, students will be declared Scholarship winners up to the point where the available funds referred to in Art. 16 are exhausted.

**17.1.2** For the purposes of drawing up the Scholarship rankings, students who have been awarded a DSU Toscana Scholarship for the academic year 2023/2024 and who have not had to forfeit are considered to be **confirmed** Scholarship recipients.

**17.1.3** Students who have been awarded a DSU Toscana Scholarship for the academic year **2023/2024** and who have not forfeited the benefit, and who, having obtained their Bachelor degree, are participating in the competition for the academic year **2024/2025** as enrolled in a Master's degree course, are also considered as **Scholarship confirmations**.

#### 17.1.4 Eligible students in the competition enrolled in degree programmes

The following rankings will be formulated:

- A) Ranking of students enrolled in the first year of a combined Bachelor's degree and combined Bachelor's or Master's degree course;
- B) Ranking of students enrolled in the first year of a Master's degree course;
- C) Ranking of students enrolled in years subsequent to the first.

**17.1.4.1** The ranking list referred to in point A shall be formulated without any differentiation between courses and set out in ascending ISEE order and in the event of a tie, precedence shall be given to the youngest in age.

**17.1.4.2** The ranking list under point B will be formulated on the basis of the following priorities and modes:

- b1) Students with **confirmation of Scholarship**
- b2) All other students

Within the two groups defined in points b1) and b2), students will be sorted, without any differentiation between courses, in order of increasing ISEE and, in the event of a tie, preference will be given to the youngest in age.

**17.1.4.3** The ranking list under point C will be formulated on the basis of the following priorities and modes:

- c1) Students with **confirmation of Scholarship**
- c2) All other students

Within the two groups set out in points c1) and c2), students will be ordered, without any differentiation between courses, in descending order of a PG ranking score, assigned to each student, which is calculated according to the merit achieved and the ISEE value, as follows:

The **PG ranking score** is obtained using the following formula:

$$\text{PG} = 1000 * (\text{CFM} * 0.8 + \text{CFR} * 0.2)$$

where CFM is the normalised coefficient of merit

$$\text{CFM} = \frac{(\text{Credits earned} - \text{Minimum expected merit net of bonus})}{(\text{Maximum credits attainable} - \text{Minimum merit expected})}$$

and CFR is the normalised income coefficient

$$\text{CFR} = (1 - \text{Student ISEE} / \text{ISEE Limit})$$

CFM and CFR values are rounded down to three decimal places (e.g. 0.7346 -> CFN = 0.734).

The minimum expected merit net of the bonus is equal to the number of minimum credits to be achieved as stipulated in Art. 5 clause 5.4.1 for the standardised year of enrolment from which the maximum number of usable bonus credits referred to in Art. 5 point 5.4.4. For the students referred to in Articles 9, 10, 11 and 12, the CFM coefficient will be apportioned according to the merit requirements set out in Art. 9 point 9.3.

Examples of minimum expected merit net of bonus:

for a 3-year degree course  $80 - 12 = 68$

for a 2-year Master's degree  $30 - 15 = 15$

**17.1.4.4** In the event of a tie, priority shall be given to students with the lowest ISEE, and in the event of a further tie, priority shall be given to the youngest.

### **17.1.5 Competition-eligible students enrolled in doctoral and specialisation courses**

**17.1.5.1** The ranking list will be formulated on the basis of the following priorities and modes:

- d1) **Confirmed Scholarship** students (for whom a special reserve of funds is set aside)
- d2) All other students

Within the two groups defined in points d1) and d2), students will be ranked, without any differentiation between courses, in order of increasing ISEE and, in the event of a tie, preference will be given to the youngest in age.

**17.1.5.2** These students may acquire benefits only after they have been allocated to eligible students in the rankings of section 17.1.4 up to the extent that resources are available, subject to the reservation of funds for those confirming the benefit provided for in Art. 16 point 16.7.

### **17.1.6 Eligible non-Scholarship students**

**17.1.6.1** In the event that the available resources do not permit the allocation of the Scholarship to all eligible candidates in the ranking list, if further funds become available, the Agency may carry out subsequent selection from the ranking lists.

**17.1.6.2** Eligible students who are not Scholarship-winners enrolled in doctoral or specialisation courses may only acquire benefits if new funds become available after the rankings of students enrolled in degree courses have been exhausted.

## **17.2 ACCOMMODATION PLACE**

**17.2.1** The criteria for the formulation of the ranking lists for the allocation of accommodation are contained in Art. 20.

## **17.3 STUDENTS WITH SUSPENDED RANKING**

**17.3.1** Students may be suspended in the ranking for the following reasons:

- a) students whose enrolment has not yet been finalised;
- b) students who have not yet registered;
- c) students suspended for reasons of merit and/or financial standing;
- d) students referred to in Art. 6, points 6.2 and 6.4;
- e) students who owe money to the Agency, with the exception of those who have asked to pay back the amounts due in instalments and have paid at least 2/3 of the instalments

regularly until 30/09/2024. In the event that the instalments are not paid in the months following the above-mentioned date, the provisions of Art. 22 point 22.1.1.4 are applied;

- f) students with an ISEE certificate that is not valid for Right to University Education provisions, in relation to the student applying for the benefit;
- g) students with ISEE certificates with discrepancies or omissions;
- h) students who have declared in their ISEE DSU that they meet the conditions to be classes as an independent student but in fact do not;
- i) students referred to in Art. 15 point 15.3.1 with supplementary documentation to submit;
- j) students referred to in Art. 8 with a household residing abroad or with income and/or assets abroad with supplementary financial documentation to submit;
- k) students subject to truthfulness checks on their self-declarations of financial status pursuant to Art. 23 of this notice, for which discrepancies/omissions were found and clarifications or additions are awaited.

**17.3.2** Students suspended in the ranking list will be granted a Scholarship, if funds are available, only after the reasons for the suspension have been cancelled and in compliance with the provisions of Art. 18 point 18.5.

**17.3.3** Canteen services will be provided to suspended students only after they have removed the reasons for which the suspension was ordered.

**17.3.4** Accommodation services can only be granted, if requested, to suspended students after they have removed the reasons for which the suspension was ordered in the manner set out in Art. 20.

**17.3.5** Any rent subsidy will instead be disbursed in the manner set forth in Art. 20 point 20.11, only after the reasons for suspension have been removed and the student is declared a Scholarship winner.

**17.3.6** For students in suspended status, as per points a), b) and d), the canteen service can be provided in advance to those who submit a special request to the Agency via the online form. If these students do not cancel the reasons for suspension and are forfeited from the service, they will be required to reimburse the value of the service for the period used in accordance with Art. 22 point 22.2.

**17.3.7** The provisions of Art. 22 point 22.1.1.4 will applied to students in suspended status as set out in point e).

**17.3.8** Suspended students referred to in points h), i) and j) shall be included in the ranking lists referred to in points 17.1.4 and 17.1.5 above with the conventional ISEE value of €27,000.00.

## ART. 18 COMPETITION RESULTS AND PUBLICATION OF RANKINGS

**18.1** The approval of the rankings for the granting of benefits will be announced by publication of a specific notice on the website [www.dsu.toscana.it](http://www.dsu.toscana.it) and the results of the competition will be available to all interested students in the student's reserved area on the website <https://sportellostudente.dsu.toscana.it>.

### 18.1.1 PUBLICATION DATES OF RANKINGS

The Scholarship and accommodation rankings will be published by the following dates:

Type of entry	Provisional	Definitive
<b>Bachelor's and combined Bachelor's and Master's degree</b> Early years	<b>30 September 2024</b>	<b>4 November 2024 (Scholarship only)</b> <b>30 November 2024</b>
<b>Master's degree</b> Early years	<b>30 September 2024</b>	<b>30 November 2024</b>
<b>Bachelor's, Master's and combined Bachelor's and Master's degree</b> Years subsequent to the first	<b>30 September 2024</b>	<b>30 November 2024</b>
<b>PhD and specialisation courses</b> Early and subsequent years	<b>16 December 2024</b>	<b>15 January 2025</b>

**18.2** Upon approval of the provisional rankings, suspended students (see Art. 17 point 17.3) will be placed on the relevant ranking list in their position according to the criteria set out in Art. 17.

**18.3** Suspended students can only use the canteen and accommodation service, if requested and in accordance with the procedures set out in Art. 20, following the removal of the grounds for suspension, without prejudice to Art. 17 point 17.3.6.

**18.4** Upon approval of the final Scholarship rankings, students still in suspended status will be placed in the relevant rankings following students declared winners and eligible students who are not beneficiaries due to lack of funds.

**18.5** If a suspended student removes the reasons for suspension after the final rankings have been approved, he/she may only be declared a Scholarship winner, if funds are available, after all eligible non-beneficiaries on the rankings have been filled.

### 18.6 PETITION FOR REVIEW

**18.6.1** Any duly motivated petition for review against the provisional rankings may be submitted to the Regional D.S.U., using the special online form available in the student's reserved area, no later than

- a) 10 October 2024 for students enrolled in Bachelor, Master and Combined Bachelor's and Master's degree programmes**
- b) 27 December 2024 for students enrolled in specialisation and doctoral courses.**

**18.6.2** Requests for review for the reasons will not be taken into consideration:

- (a) exclusion for submitting the application after the deadlines laid down in Art. 15 point 15.1.1;



- (b) non-allocation on grounds of legality;
- (c) reasons not related to the grounds for exclusion or suspension.

**18.6.3** The outcome of the review petitions will be communicated through the publication of the final ranking lists.

**18.6.4** No personal communication will however be sent to the student.

## **18.7 MOVING DOWN THE RANKINGS**

**18.7.1** Following the publication of the final rankings, and in the event of allocation of additional funds, these will be allocated to eligible non-beneficiary students, up to the amount of available resources, by means of specific executive acts that will be published in the manner set forth in section 18.1.

## **18.8 ADJUSTMENTS**

**18.8.1** The status acquired in the ranking list is subject to verification, throughout the academic year, that the competition position remains valid and that the student actually possesses the declared requirements, which may be verified through public or private subjects, indicated in Art. 23.

**18.8.2** In the event of inconsistencies or false declarations, which are irreparable under the terms of this notice, the Agency shall initiate the ensuing administrative proceedings against the interested party and proceed with the forfeiture of benefits.

**18.8.3** Ranking may vary depending on the outcome of the verification procedures and disqualification proceedings concluded against the students in the rankings.

**18.9** Upon approval of the Scholarship ranking list on 4 November 2024 for students enrolled in the first year of a Bachelor's or Combined Bachelor and Master of Science degree course, the Scholarships will be awarded and 20% of the monetary portion will be paid (see Art. 21 point 21.1.1.1) up to 25% (see Art. 16. point 16.11) of confirmed resources available at the date of approval of the ranking list. Any eligible students who do not receive a Scholarship in the above-mentioned list may be funded at a later date once the total resources available to the Agency for the 2024/2025 academic year have been confirmed.

## ART. 19 SCHOLARSHIP AMOUNTS AND RELATED SERVICES

### 19.1 SCHOLARSHIP AMOUNTS

**19.1.1** The amount of the Scholarship varies as shown in the table below and comprises the monetary portion and the value attributed to the services used free of charge.

Table B1

<b>ISEE</b>	<b>Resident students</b>	<b>Commuter students</b>	<b>Non-resident students</b>
from € 0.00 to € 13,500.00	€ 2,402 no. 1 free meal daily	€ 3,865 no. 1 free meal daily	€ 3,468 no. 2 free daily meals and accommodation
from € 13,500.01 to € 18,000.00	€ 1,978 no. 1 free meal daily	€ 3,250 no. 1 free meal daily	€ 2,416 no. 2 free daily meals and accommodation
from €18,000.01 to €27,000.00	€ 1,739 no. 1 free meal daily	€ 2,430 no. 1 free meal daily	€ 1,301 no. 2 free daily meals and accommodation

### 19.1.2 STUDENTS ENROLLED IN S.T.E.M. COURSES

**19.1.2.1** In order to further promote female access to higher education in science subjects, for female students enrolled in S.T.E.M. courses (Science, Technology, Engineering and Mathematics) (see Art. 2 point 2.5) the amount of the Scholarship is increased and determined as shown in the table below:

Table B2

<b>ISEE</b>	<b>Female resident students</b>	<b>Female commuter students</b>	<b>Female non-resident students</b>
from € 0.00 a €18,000.00	€ 2544 no. 1 free meal daily	€ 4070 no. 1 free meal daily	€ 3819 no. 2 free daily meals and accommodation
from €18,000.01 to €27,000.00	€ 2290 no. 1 free meal daily	€ 3052 no. 1 free meal daily	€ 2291 no. 2 free daily meals and accommodation

### 19.1.3 INDEPENDENT STUDENTS

**19.1.3.1** For students taking part in the competition as independents, in accordance with Art. 7 point 7.2.2 and by Art. 8 point 8.3.4, and are awarded a Scholarship, the amounts of the Scholarship are as shown in the table below:

Table B3

<b>ISEE</b>	<b>Resident and commuter independent students</b>	<b>Independent non-resident students</b>
from € 0.00 to € 13,500.00	€ 7218 no. 1 free meal daily	€ 3,468 no. 2 free daily meals and accommodation
from € 13,500.01 to € 18,000.00	€ 6166 no. 1 free meal daily	€ 2,416 no. 2 free daily meals and accommodation
from €18,000.01 to €27,000.00	€ 5051 no. 1 free meal daily	€ 1,301 no. 2 free daily meals and accommodation

### 19.1.4 FEMALE STUDENTS ENROLLED ON S.T.E.M. COURSES AND INDEPENDENT

**19.1.4.1** For female students enrolled in S.T.E.M. courses who participate in the competition as independent, in accordance with Art. 7 point 7.2.2 and by Art. 8 point 8.3.4, and are awarded a Scholarship, the amounts of the Scholarship are as shown in the table below:

Table B4

<b>ISEE</b>	<b>Female resident and commuter independent students</b>	<b>Female non-resident independent students</b>
from € 0.00 a €18,000.00	€ 7,569 no. 1 free meal daily	€ 3819 no. 2 free daily meals and accommodation
from €18,000.01 to €27,000.00	€ 6,041 no. 1 free meal daily	€ 2291 no. 2 free daily meals and accommodation

### 19.1.5 STUDENTS ENROLLED SIMULTANEOUSLY IN TWO COURSES FOR THE ACADEMIC YEAR 2024/2025

**19.1.5.1** For students enrolling in two study courses for the 2024/2025 academic year at the same time and who are awarded a Scholarship, the amounts of the Scholarship are as indicated in Table B1 and, in the case of independent students in accordance with Art. 7 point 7.2.2 and by Art. 8 point 8.3.4, in Table B3.

**19.1.5.2** For students who meet the merit requirements set forth in Art. 5 both for the course for which the Scholarship was requested and for the second course of study indicated in the application, the amounts of the Scholarship are as indicated in table B2 and, in the case of independent students, in accordance with Art. 7 point 7.2.2 and by Art. 8 item 8.3.4, in Table B4, taking into account what is specified in point 19.1.7. The increase, compared to the amounts in Tables B1 and B3 allocated to students, will be paid by 30 November 2024 following verification of compliance with the merit requirements. The supplementary amount will not be granted in the event of simultaneous enrolment in two courses of study at different levels since, in accordance with Art. 3 points 3.7.1 and 3.7.2, the Scholarship is granted for the first-time attainment of the relevant higher education qualification, which has already been attained for the course of study at a lower level.

**19.1.5.3** The increased Scholarship amount will only be granted to students who confirm the benefit, continuing the same level of studies, for the course for which the Scholarship was requested in the previous academic years and meet the merit requirements for both courses of enrolment and in any case until one of the two degrees is obtained.

**19.1.5.4** In the case of concurrent enrolment in a degree course at a foreign university, recognition of the supplementary amount will be subject to the possibility, by means of appropriate documentation legalised in the original language and in sworn translation, of verifying the achievement of merit within the limits set forth in Art. 5.

**19.1.6** For students with disabilities, disabilities recognised under Art. 3, paragraphs 1 and 3 of the Law no. 104 of 5 February 1992, or with a disability of at least 66%, who have been awarded a Scholarship and who fall within the cases set out in points 19.1.2, 19.1.3, 19.1.4 and 19.1.5, the amounts of the Scholarship awarded are as set out in Art. 9.

**19.1.7** Students awarded six-month Scholarships are entitled to a monetary portion of 50% of the amount indicated, free canteen meals and accommodation for six months.

**19.1.8** The annual value attributed to free services is as follows:

	<b>Resident students</b>	<b>Commuter students</b>	<b>Non-resident students</b>
<b>Canteen</b>	€850	€850	€ 1,600
<b>Accommodation</b>	Not envisaged	Not envisaged	€ 3,000

**19.1.9** There shall be no monetisation of unused services except as specified later in this Article and in Art. 20.

**19.1.10** Prison-based students are not allocated free canteen service.

**19.1.11** Students who obtain their degree during the period of eligibility for benefits, subject to the provisions of Art. 6 point 6.3, retain the right to the monetary share of the Scholarship (annual or six-monthly), while forfeiting the services (canteen and accommodation or possible rent subsidy) associated with it. These students must therefore notify the Agency within 10 days of obtaining their degree.

## **19.2 REGIONAL TAX FOR D.S.U. (RIGHT TO UNIVERSITY EDUCATION)- EXEMPTION AND CONCURRENT ENROLMENT**

**19.2.1** Pursuant to Law no. 549 of 28 December 1995, of the Regional Law no. 4 of 3 January 2005, and Legislative Decree no. 68 of 29 March 2012, students declared eligible or winners of the Scholarship for the academic year **2024/2025** are exempt from paying the regional tax due for registration and enrolment, the amount of which is set at € 140.00.

**19.2.2** The forfeiture ordered under Art. 22 points 22.1.4.1, 22.1.6.1 and 22.1.6.2 of this notice shall not cause the student concerned to lose the right to exemption from payment of the regional tax.

**19.2.3 Pursuant to** Regional Law no. 4 Article 6(1)(c) of 3 January 2005, students enrolled at the Scuola Normale Superiore in Pisa, at the Scuola Superiore di Studi Universitari e di Perfezionamento S. Anna in Pisa and at the IMT in Lucca, who apply for a Scholarship, in accordance with the procedures laid down, and who meet the merit and financial requirements laid down in the herein notice to benefit from the Scholarship, are exempt from paying the regional tax for the right to university education.

**19.2.4** Students enrolled concurrently in two different courses of study (Law 33/2022) at Tuscan universities are required to pay the DSU tax to Regione Toscana only once for the academic year in question.

### 19.3 CANTEEN SERVICE

**19.3.1** Students who have been awarded a Scholarship are entitled to eat one meal a day (in the case of resident or commuter students) or two meals a day in the case of non-resident students, free of charge at the University canteens or restaurants that have an agreement with the Agency, during the periods when they are open:

	Start of free meals	End of free meals
annual Scholarship winners	<b>01/10/2024</b>	<b>30/09/2025</b>
six-month Scholarship winners	<b>01/10/2024</b>	<b>31/03/2025</b>
PhD students and specialised courses	<b>01/01/2025</b>	<b>31/12/2025</b>

**19.3.2** The number of free daily meals is subject to change if the student's status changes (see Art. 2 point 2.2).

**19.3.3** No reimbursement is due for missed meals, unless it is due to the occurrence of the situations indicated below:

- a) Scholarship recipient students with disabilities under Art. 9;
- b) Scholarship students with cohabiting minor children as per Art. 10;
- c) Scholarship students participating in international mobility programmes, for the periods not covered by the supplement to the Scholarship as provided for in Art. 14;
- d) Scholarship recipient students doing curricular training or attending a course of study whose principal place of study is in a municipality where there are no canteen service points or in a location outside the urban area of the municipality with a distance from the canteen centre managed directly, indirectly or with an agreement with ARDSU of more than 2.0 km and which is not served by public transport. In the event of a traineeship, only the periods spent in attendance will be reimbursed.

Reimbursement for missed meals will be granted for only one meal per day if the placement takes place in the municipality of residence.

Reimbursement for not eating meals will not be granted if the placement provides free meals.

**19.3.3.1** Students referred to in points a) and b) must request monetisation of the service in their online Scholarship application. Monetisation will be awarded quarterly in arrears within 30 days of the end of the quarter, net of any meals consumed during the reference period.

**19.3.3.2** The students referred to in point d) must request monetisation of the service in a special online form, attaching the appropriate documentation within 90 days of the end of the placement and no later than 31/01/2026. Students will be reimbursed an amount determined on the basis of the daily value of the Canteen Service rounded up to the unit, net of any meals consumed during the reference period.

**19.3.4** There is no monetisation of the canteen service for students enrolled in telematic universities or attending courses that are mainly distance learning.

**19.3.5** In the event that the monetisation is not collected by 31 December 2026, the forfeiture set forth in Art. 22, point 22.1.2.1.

### 19.4 ACCOMMODATION SERVICE

**19.4.1** Unless they fall under the grounds for forfeiture provided for in Art. 22, non-resident students, eligible for the Scholarship, who take part in the competition for the allocation of accommodation, are designated winners of the competition irrespective of the number of places advertised.

**19.4.2** These students are provided with accommodation free of charge in housing facilities available to the Agency.

**19.4.3** No amount is due for the total or partial non-use of the Accommodation Service, including during the periods when the University Halls of Residence are closed, unless it is due

to the non-availability of places (see Art. 20 point 20.11) or the occurrence of the situations indicated below:

- a) students with disabilities under Art. 9;
- b) students with cohabiting minor children referred to in Art. 10;
- c) Married students cohabiting with their spouse; students in a civil partnership or de facto cohabitation within the meaning of Law no. 20 May 2016, no. 76 are equated to married students;
- d) students participating in international mobility programmes for the periods not covered by the Scholarship supplement in accordance with Art. 14;
- e) students undertaking curricular traineeships that prevent use of the service and are not carried out in their municipality of residence or neighbouring municipality pursuant to Art. 2 point 2.2 for periods spent in attendance;
- f) students attending a course of study mainly based in a municipality where there are no Agency accommodation facilities.

**19.4.3.1 Students who have been awarded Scholarships and accommodation** as per points a), b), c) and f) can benefit, **upon request**, from a rent contribution instead of accommodation in accordance with the conditions and procedures set forth in Art. 20, point 20.11.

**19.4.3.2 Students who have been awarded a Scholarship and who have been allocated accommodation** as per point e) must request the monetisation of the service using the special online form, attaching the appropriate documentation within 90 days of the end of the placement and no later than 31/01/2026. Students will be reimbursed an amount determined on the basis of the daily value of the Accommodation Service, rounded up to the unit.

**19.4.4** The characteristics and modes for allocation of an accommodation place and the payment of the rent subsidy are set out in Art. 20 below.

## **19.5 ELIGIBLE STUDENTS NOT AWARDED A SCHOLARSHIP**

**19.5.1** Students who are eligible but not successful in the **2024/2025 Scholarship** competition, due to funds being fully exhausted, in addition to being exempt from paying the regional fee as set forth in section 19.2, are eligible to use the services related to the Scholarship in the following ways

- a) free canteen service: the benefit will have the duration as indicated in 19.3.1 above. The number of meals per day that can be used for this purpose is: 1 meal for resident or commuter students, and 2 meals for off-campus students. No reimbursement is due for missed meals;
- b) free accommodation service (only if available): the benefit will be granted in accordance with the provisions set out in the following article. 20 below.

## **ART. 20 ACCOMMODATION SERVICE**

**20.1** In addition to meeting the general, economic and merit requirements set out in this notice, in order to be eligible for a place to stay, it is necessary to be a non-resident student (see Art. 2, point 2.2).

**20.2** The accommodation service must be requested in the online application for the Scholarship within the mandatory deadlines set out in Art. 15 point 15.1.1.

**20.3** Students applying for accommodation will be placed in special rankings formulated as specified in 20.9.1.

**20.4** On the date of publication of this notice, the Agency will make available in the competition the number of accommodation places indicated below in the housing facilities at its disposal:

- for the **FLORENCE** site: no. 1570
- for the **PISA** site : no. 1535, of which no. 25 at the Carrara site (assigned with priority

to students at the Academy of Fine Arts)

- for the **SIENA** site: no. 1037, of which no. 25 t the Arezzo site  
These numbers are subject to change.

## 20.5 ALLOCATION OF ACCOMMODATION PLACES

**20.5.1** Of the available seats, a number of seats equal to those allocated in the 2023/2024 academic year are reserved for students enrolled in doctoral and specialisation courses.

**20.5.2** The accommodation places referred to in 20.4 above, net of the reserve referred to in 20.5.1, are allocated in the following proportions:

- a) 20% to students enrolled in the first year of a three-year degree course and a combined Bachelor's and Master's degree course;
- b) 80% to students enrolled in subsequent years and in the first year of a Master's degree.

**20.5.3** The seats allocated to students enrolled in the first year of a three-year degree course and a combined Bachelor's and Master's degree course are further divided by reserving 20% for students from non-EU countries and the remaining 80% for students from EU countries.

**20.5.4** The division of beds between those enrolled in subsequent years and those enrolled in the first year of a Master's degree programme shall be made on the basis of the number of eligible persons in the two categories. The places reserved for freshmen undergraduate students, subject to the reserve for confirmed accommodation on the ranking list, will be further divided by allocating 20% to students from non-EU countries and the remaining 80% to students from EU countries.

**20.5.5** In the event that there are any remaining accommodation places allocated to one of the groups of students identified above due to the exhaustion of the relevant ranking, the available accommodation places will be allocated wherever there is a real need.

**20.6** Accommodation places are allocated to successful candidates taking into account the availability of places.

**20.7** In the event that the number of successful applicants exceeds the number of available accommodation places, eligible applicants may only be granted a rent subsidy in lieu of accommodation (see section 20.11) if they are Scholarship winners.

## 20.8 DURATION OF ACCOMMODATION ALLOCATION

**20.8.1** Successful students are allocated accommodation for the periods indicated below, with the exclusion, as a rule, of the month of August and any periods of closure determined by the Agency for the various locations:

- **annual accommodation winners:** from 01/10/2024 to 30/09/2025, **free of charge**;
- **six-monthly accommodation winners:**

from 01/10/2024 to 31/03/2025, **free of charge**;

from 01/04/2025 to 30/09/2025, **against payment** (€ 250.00 per month);

- **PhD and postgraduate students:** from 1/01/2025 to 31/12/2025, **free of charge**.

**20.8.2** For the purpose of retaining the place allocated in the semester in return for a fee, students awarded six-monthly accommodation must submit a special request via an online form available from 01/03/2025 to 15/03/2025. If the request is not submitted, the student will be required to vacate the assigned place no later than 31/03/2025.

**20.8.3** During periods of closure, the residential service facilities are available to the Agency to use for its own institutional purposes.

**20.8.4** Any assignment may take effect after the dates indicated above, subject to the deadlines set.

**20.8.5** If, during the period of allocation of the accommodation place (or of the rent subsidy) the student loses their status of non-resident student, he/she must immediately notify the Agency by means of a ticket on the Student Desk <https://sportello.dsu.toscana.it>, and must

also vacate the place. In the case of a beneficiary of a rent subsidy, payment of the subsidy will cease from the date on which that status is lost.

**20.8.6** During periods of closure, the Agency can only consider requests from students occupying accommodation if their situation is adequately documented. Requests will be accepted subject to availability and accommodation may be granted in a halls of residence other than the one normally occupied. In the event that the number of applications assessed as suitable exceeds the number of places available, the accommodation will be granted on the basis of the chronological order of submission.

**20.8.7** For the period of closure, the stay shall be free of charge, except for the payment of a penalty for those who do not use the place granted following the relevant request for the entire period. The penalty applied to students who do not use the granted place will be € 80.00 for the winter closure period and € 250.00 for the summer closure period.

## **20.9 CRITERIA FOR THE ALLOCATION OF ACCOMMODATION**

### **20.9.1 Formulation of rankings**

**20.9.1.1** For the purposes of formulation of the rankings, students who have been awarded a 2023/2024 accommodation place and who have been effectively allocated a place by the Agency for that academic year shall be considered as **confirmed accommodation** unless:

- they have forfeited the benefit;
- they have forfeited having obtaining a Bachelor's or Master's degree.

**20.9.1.2** These provisions also apply to students who have been awarded a place in one of the Agency's locations for the 2023/2024 academic year, also if this differs from the one in which they will be awarded a place for the 2024/2025 academic year.

**20.9.1.3** Those enrolled in doctoral and specialisation courses shall be placed on separate lists from those of the other participants in the competition, since a deferment of the application deadline is envisaged for them (see Art. 15).

#### **20.9.1.4 Eligible students in the competition enrolled in degree programmes**

The following rankings will be formulated:

- A) Ranking of students enrolled in the first year of a combined Bachelor's degree and combined Bachelor's or Master's degree course;
- B) Ranking of students enrolled in the first year of a Master's degree course;
- C) Ranking of students enrolled in years subsequent to the first.

**20.9.1.4.1** The ranking list referred to in point A shall be drawn up without any differentiation between courses and set out in ascending ISEE order and, in the event of a tie, precedence shall be given to the youngest person by age.

**20.9.1.4.2** The ranking list under B shall be formulated on the basis of the following priorities and modes:

b1) Students **confirming accommodation**

b2) All other students

Within the groups defined in points b1) and b2), students will be ranked, without any differentiation between courses, according to increasing ISEE and, in the event of a tie, preference will be given to the youngest in age.

**20.9.1.4.3** The ranking list under C shall be drawn up on the basis of the following priorities and modes:

c1) Students **confirming accommodation**

c2) All other students

Within the groups defined in points c1) and c2) students will be sorted, without any differentiation between courses, according to the descending order of a PG ranking score, assigned to each student and calculated as set out in Art. 17 point 17.1.4.3.



In the event of a tie, students with the lowest ISEE will be given precedence and in the event of a further tie, the youngest student will be given precedence.

#### **20.9.1.5 Competition-eligible students enrolled in doctoral and specialisation courses**

The ranking will be formulated, for each site, according to the following priority criteria:

- d1) Students **confirming accommodation**
- d2) All other students

Within each group, students will be ranked, without any differentiation between courses, according to increasing ISEE and, in the event of a tie, preference will be given to the youngest.

**20.9.1.6** Students may be suspended in the accommodation ranking for the reasons stated in Art. 17.3.1.

**20.9.1.7** Within each group, students suspended for the reasons set out in Art. 17 points 17.3.1 h), i) and j) will be ranked with the conventional ISEE value of €27,000.00.

**20.9.1.8** Suspended students shall only be summoned after they have removed the reasons for which the suspension was ordered.

**20.9.1.9 Students confirming accommodation** who are suspended in the ranking list may keep their assigned place pending the removing of the reasons for suspension.

**20.9.1.10** If such students do not remove the reasons for suspension and are disqualified from the service, they shall be required to vacate the occupied accommodation and reimburse the value of the service for the period used in accordance with Art. 22 point 22.2.

### **20.10 ACCOMMODATION ALLOCATION PROCEDURES**

**20.10.1** Students who have been awarded accommodation, excluding students who are already housed, will be called for the allocation of accommodation in accordance with the availability available each time and based on the allocation of places as per point 20.5, broken down by gender.

**20.10.2 The first call for new assignments shall be made on 1 October 2024.**

**20.10.3** Subsequent calls for applications for accommodation will be made on the basis of the accommodation places that become available.

**20.10.4 The last convocation shall take place on 3 September 2025.**

**20.10.5** The lists of students convened will be published on the Agency's website [www.dsu.toscana.it](http://www.dsu.toscana.it). Each student who has been called will receive a communication in their reserved area, which will count as notification for all purposes, stating how to accept the accommodation place.

**20.10.6** Places will be allocated according to the following priorities:

- a) students with a disability of at least 66% or with a recognised handicap pursuant to paragraph 3 of Art. 3 of Law 104/92;
- b) students enrolled in degree courses, following the order of the rankings in 20.9.1.4 A), B) and C);
- c) students enrolled in postgraduate and doctoral courses, following the order of the ranking list referred to in section 20.9.1.5.

**20.10.7** Students enrolled in the first year of a Bachelor or Combined Bachelor and Master of Science degree course shall be given priority until all the allocated places referred to in 20.5.2 a) are filled.

**20.10.8** Students who do not, without a justified reason, present themselves by the deadline indicated in the call for applications, may only be allocated accommodation after the ranking list has been exhausted and following the submission of a readmission request using the special online form. The allocation of available places will be carried out according to the order of the ranking list.

**20.10.9** Upon allocation of accommodation in the residences, students are required to pay a non-interest-bearing deposit of €250.00.

- 20.10.10** The right to use the accommodation place is forfeited for those students who
- (a) renounce the allocated accommodation place;
  - (b) do not present themselves by the deadline indicated in the notice of convocation sent in the reserved area, without prejudice to the provisions of section 20.10.8.

#### **20.10.11 Possibility of postponement of allocation**

**20.10.11.1** Students in receipt of rent subsidy (see section 20.11), at the time of the convocation for the allocation of accommodation, **may request to postpone the allocation of accommodation for the time required to terminate their rental agreement.** In any case, the allocation of accommodation must be effective no later than three months after the call.

**20.10.11.2** In order to obtain this facilitation, which allows students to maintain their right to accommodation, students must present a copy of the cancellation of their rental contract by the deadline indicated in the call notice and undertake to present themselves to be allocated accommodation following the next "**call**" by the relevant Residential Service.

**20.10.11.3** In the meantime, up to the date of the allocation of the accommodation, and for a maximum of three months from the date of being called, the student may continue to receive the rent subsidy that he/she has been the beneficiary of. If the student does not turn up or does not accept the place at the time of the "**call**", he/she must return the amount of the rent subsidy received from the date of the first call, forfeiting all rights to the accommodation and the rent subsidy.

**20.10.11.4** A student who accepts the accommodation, but leaves it within 30 days of its allocation or forfeits it due to non-use, shall be required to repay the rent subsidy received from the date of being called.

**20.10.11.5** The facilities referred to in this point shall be granted to students called up by April 2025. Requests for subsidies for the May and June 2025 calls will be accepted, but the postponement of allocation may not exceed two months for requests received in May and one month for requests received in June, respectively.

**20.10.11.6** For students awarded a semester Scholarship, the benefits referred to in 20.10.11.1 will be granted to students called up by December 2024. Requests for subsidies in January and February 2025 will be accepted, but the postponement of allocation may not exceed two months for requests received in January and one month for requests received in February, respectively.

#### **20.10.12 Accommodation rates and payment methods**

**20.10.12.1** A monthly fee of €250.00 applies to students awarded six-monthly accommodation, limited to the second semester. The payment of the aforementioned fee shall be made by monthly payments in advance, by the 10th of each month. Students experiencing particular difficulties may request payment in instalments of at least 50% of the monthly rate for each instalment by submitting a documented request to the Residential Services Department.

**20.10.12.2** When the student leaves the accommodation permanently, he/she is required to pay the balance of any amounts owed.

**20.10.12.3** In the event that the person concerned does not comply with the prescriptions, after a warning he/she will be declared to have forfeited the benefit, starting from the first month of default (see Art. 22 point 22.1.3).

### **20.11 RENT SUBSIDY**

#### **20.11.1 Subsidy criteria**

**20.11.1.1** Students who have been awarded a Scholarship and accommodation will receive a free place in the Agency's accommodation facilities; in the event that not enough places are available in these facilities, they can benefit, on request, from a substitute subsidy (rent subsidy) of € 3,000.00 for annual Scholarship winners and € 1,500.00 for six-month Scholarship winners.

**20.11.1.2** Students who have been awarded accommodation and eligible students who are not Scholarship recipients shall be granted the rent subsidy in the manner set forth in point 20.11 if they are declared grant recipients based on the availability of new funds, as specified in Art. 17 point 17.1.6.

**20.11.1.3** Successful students who do not turn up or do not accept their place at the time of the call for applications, or who renounce their assigned place, will not be eligible for the rent subsidy for the 2025/2026 academic year.

**20.11.1.4** The rent subsidy is proportionate to the period of non-availability of the place with respect to the entire Scholarship period (item 20.8 of this article), i.e. it is granted up to the date of the call for allocation of a place, subject to items 20.10.11 and 20.11.4 of this article.

**20.11.1.5** The rent subsidy, the amount of which is calculated on the basis of the daily value of the Accommodation Service, rounded up to the unit, will be allocated by means of a specific document that will be approved, quarterly in arrears, within 30 days from the end of the relevant quarter.

## **20.11.2 General Requirements**

**20.11.2.1** The benefit shall be granted only for the periods for which a valid rental agreement has been submitted; only in the event of participation in international mobility programmes, the allocated rent subsidy shall be paid for the periods not covered by the grant supplement referred to in Art. 14, also in the case of an expired or terminated contract, except where the mobility programme provides for coverage of accommodation costs.

**20.11.2.2** The lease agreement must be duly registered - pursuant to Law no. 431/1998 "Rules on renting and issuing properties to be used for accommodation" as amended and supplemented - of a duration of at least 6 months referring to an accommodation located in the municipality or neighbouring municipalities (as listed in Art. 2, point 2.2.1) where the main part of the course of study attended is held.

**20.11.2.3** The contract must have one of the following characteristics:

- (a) be made out in the name of the applicant student;
- b) be in the name of a member of the student's family (parent, sibling or spouse);
- c) be registered in the name of another person by a deed of transfer in the student's name, duly signed by the parties and registered;
- (d) be in the name of another student. In this case, the name of the applicant themselves must appear in the contract as the person entitled to occupy the dwelling and to pay the agreed share of the rent.

**20.11.2.4** A waiver of the duly registered contract is permitted in the case of a guesthouse or residence/boarding house contract of at least 6 months' duration, which is not subject to registration and which must in any case contain the clauses governing hospitality and the signature of the parties. In this case, receipts proving regular payment of the monthly rent must be produced.

## **20.11.3 Application for rent subsidy**

**20.11.3.1** The application for the rent subsidy must be completed via the special online form, which requires a copy of the rental contract and the registration receipt to be uploaded, from **4 November 2024 to 1 p.m. (Italian time) on 16 December 2024**.

**20.11.3.2** Students enrolled in doctoral or postgraduate courses shall submit **their application for a rent subsidy, if any, from 20 December 2024 to 1 p.m. (Italian time) on 31 January 2025**.

## **20.11.4 Specific cases**

**20.11.4.1** The students listed below may benefit, on request, from the rent subsidy in lieu of accommodation:

- a) students with disabilities under Art. 9;
- b) students with cohabiting minor children referred to in Art. 10;
- c) students married or in a civil partnership or de facto cohabitation within the meaning of Law no. 76 of 20 May 2016, cohabiting with spouse;

d) students attending a course of study mainly based in a municipality where there are no Agency accommodation facilities.

**20.11.4.2** The students referred to in points a), b) and c) can indicate in their application for the grant that they intend to opt for the rent subsidy instead of an accommodation place, in which case they will not be called for the allocation of the place and will be able to benefit from the subsidy by submitting the relevant application in the manner specified in point 20.11.3 and in compliance with the general requirements set out in point 20.11.2. In the event of being called for allocation of accommodation, the students referred to in point d) must opt for the rent subsidy by the date of expiry of the call, under penalty of forfeiting the benefit from that date.

#### **20.11.5 Forfeiture**

**20.11.5.1** In the event of failure to collect the rent subsidy by 31 December 2026, the forfeiture set forth in Art. 22, point 22.1.2.1.

#### **20.11.6 Extraordinary supplementary rent subsidy**

**20.11.6.1** The rent subsidy, granted in the manner set forth in paragraph 20.11 of this article, may be supplemented, subject to the availability of funds, by an extraordinary additional monetary contribution of a maximum value of €100 per month for the number of months of rent subsidy allocated. The additional subsidy will be allocated by an act approved in November **2025**.

### **ART. 21 SCHOLARSHIP PAYMENT METHODS**

**21.1** The monetary portion of the Scholarship shall be disbursed to eligible students as follows:

#### **21.1.1 Students enrolled in the first year of a bachelor, master's or combined Bachelor's and Master's degree course**

(a) 50% of the amount due by December 2024

b) the remaining 50%, will be paid only to students who have, no later than 10 August 2025, achieved the merit requirements set forth in Art. 5 point 5.3. This requirement is not required for students under Art. 9, 10, 11 and 12.

**21.1.1.1** Students enrolled in Bachelor's or Combined Bachelor and Master of Science (five-year degree) courses declared winners of Scholarships in the final list approved by 4 November 2024 will receive an advance of 20% of the amount due by 10 November 2024 and 30% will be paid by December 2024.

**21.1.1.2** For payment of the balance, the Agency will verify that the merit requirement has been attained through the automatic acquisition of the registered credits valid for the course in which the students are enrolled in the 2024/2025 academic year.

**21.1.1.3** The following table shows the deadlines for payment of the balance, established according to the date on which the merit requirement set forth in Art. 5 point 5.3:

<b>Achievement of merit requirements</b>	<b>Deadlines for payment of the balance</b>
By 31 May 2025	30 June 2025
By 10 August 2025	31 October 2025

**21.1.1.4** After 30 June 2025, periodic payments of the second instalment may be made for students who have attained the merit requirement set forth in Art. 5 point 5.3 after 31 May-2025 and by 10 August 2025.

**21.1.1.5** Students who, by 10 August 2025, fail to meet the merit requirement indicated in Art. 5 point 5.3.3, they lose their right to the granting of the balance of the Scholarship, equal to 50% of the total monetary share, and from **1 September 2025** will forfeit the services connected to the Scholarship.

### **21.1.2 Other students**

- a) 50% of the amount due (or the full amount if the grant is awarded for only one semester) by December 2024;
- b) the remaining 50% by 30 June 2025.

**21.1.2.1** The first of the aforementioned deadlines does not apply to doctoral and postgraduate students due to the expected postponement of the application deadline.

**21.2** Each instalment of the Scholarship is paid by transfer to a current account or prepaid card with an Italian or SEPA IBAN code in the name of the student beneficiary.

**21.3** The student must indicate the IBAN code directly in the application for the Scholarship and if he/she does not have it, must communicate it via the appropriate online form by the mandatory deadline of **31 December 2026**.

**21.4 Students who fail to communicate their IBAN number and consequently do not collect the amounts due within the aforementioned deadline shall forfeit their benefit.**

**21.5** For the purposes of disbursing the amounts due as Scholarships, students who are resident overseas must register and keep updated a residence address and telephone numbers in Italy within their reserved area. These students are also required to obtain a valid tax code from the tax authorities. Amounts not collected shall be forfeited pursuant to Art. 22 point 22.1.2.1.

## **ART. 22 FORFEITURE OF BENEFITS**

### **22.1 GROUNDS FOR FORFEITURE**

#### **22.1.1 Entitlement to Scholarship and related services lapses:**

**22.1.1.1** in the event of accumulation with other benefits for any reason granted by public and private institutions (grants, Scholarships, including doctoral ones, specialist training contracts, free or partially free places, housing services, contributions towards the payment of boarding school fees, etc.) other than those granted by the Agency, as well as with those granted by the Agency that have been explicitly declared incompatible with the Scholarship itself; in the case of concurrent use, the student may opt to accept one or the other benefit.

An exception is made:

- a) for Scholarships granted by national or foreign institutions to supplement the Scholarship holders' learning or research activities with stays abroad;
- b) for other individual measures, including monetary ones, promoted by Regione Toscana in the areas of its institutional competence, provided that they are not expressly declared incompatible with the Scholarship itself;
- c) for benefits granted by other institutions for the sole purpose of meeting the costs of accommodation only and which do not include other free or partially free services; in this case, non-resident students will not be eligible for the accommodation service and/or the rent subsidy.

**22.1.1.2** in cases where, upon verification, it is established that the general, merit and financial requirements for admission to benefits have not been met;

**22.1.1.3** if the student is excluded from the University by the Academic Authorities and for the duration of the exclusion;

**22.1.1.4** If the student owes money to the Agency and does not pay the amount within sixty days following the date of approval of the final rankings (see Art. 17 point 17.3.1 e));

#### **22.1.2 The right to collect the sums due shall be forfeited:**

**22.1.2.1** if the student has not collected the amounts issued to them by 31 December 2026 (see Art. 14 item 14.6, Art. 19 point 19.3, Art. 20 item 20.11 and Art. 21);

#### **22.1.3 The right to use the accommodation will also be forfeited:**

**22.1.3.1** if the student fails to pay the accommodation fee (see Art. 20, point 20.10.12);

**22.1.3.2** if the student engages in an activity that does not allow him/her to use it (the part-time job provided for in Art. 11 Legislative Decree no. 68 of 29 March 2012 68 does not constitute a cause for incompatibility);

**22.1.3.3** if the student performs military service or voluntary community service with the right to accommodation or monetisation thereof;

**22.1.3.4** if the student loses his or her status as a non-resident student;

**22.1.3.5** if the student renounces his or her studies, transfers to another university or interrupts his or her studies pursuant to Article 8, paragraphs 4 and 5 of the Prime Ministerial Decree 9 April 2001;

**22.1.3.6** if the student obtains the final qualification of the course of study for which he/she obtained the benefit without prejudice to the provisions of Art. 6 for students who, having completed their Bachelor's degree, enrol or intend to enrol in a Master's degree;

**22.1.3.7** if the student, following disciplinary action as a result of breaches of the Accommodation Rules or serious misconduct, is subject to suspension or disqualification.

#### **22.1.4 Entitlement to the second instalment and to the Scholarship benefits lapses:**

**22.1.4.1** If a student enrolled for the academic year 2024/2025 in the first standardised year of a Bachelor, Master and Combined Bachelor and Master of Science degree course fails to meet the merit requirements set forth in Art. 5 point 5.3.3. Failure to achieve this merit shall result in the loss of the right to be granted the balance of the Scholarship, equal to 50% of the total monetary portion, and, as of **1 September 2025**, in the forfeiture of the services connected to the Scholarship. This rule does not apply to students with disabilities, with minor children, prisoners and athletes, as referred to in Arts. 9, 10, 11 and 12;

**22.1.4.2** The Residential Service for the relevant location must notify students who have forfeited their place of accommodation of their obligation to leave their allocated place by 10 September 2025 at the latest.

**22.1.4.3** In the event of release after this date, defaulters shall be charged a fee of €26.00 for each day of unauthorised stay.

#### **22.1.5 The right to use the canteen service is also forfeited:**

**22.1.5.1** if the student obtains the final qualification of the course of study for which he/she obtained the benefit without prejudice to the provisions of Art. 6 for students who, having completed their Bachelor's degree, enrol or intend to enrol in a Master's degree;

#### **22.1.6 The following are also forfeited from the Scholarship**

**22.1.6.1** students enrolled, in the academic year 2024/2025, in the first standardised year of a three-year degree course, combined Bachelor's and Master's degree course or combined Bachelor's and Master's degree course who, by **30 November 2025**, have not met the merit requirements indicated in Art. 5 point 5.3.4. The disqualification referred to in this point does not apply to students with disabilities, minors, prisoners and athletes referred to in the preceding articles. 9, 10, 11 and 12;

**22.1.6.2** students who are granted a transfer to other universities or renounce their studies by 30 June 2025, regardless of the number of credits obtained by that date.

An exception is made for students transferring to another university in Tuscany who retain the right:

- a) the monetary share of the Scholarship; ;
- b) the free use of the Canteen Service, to the extent provided for in relation to the status of resident, non-resident or commuter student, assessed in reference to the municipality in which the course on which they have newly enrolled new enrolment is mainly held;
- c) the allocation of accommodation, if available in the new university's accommodation facilities, provided that the student retains the status of non-resident student with respect to the municipality that is the main site of the newly enrolled course. The accommodation place will be allocated on the basis of the position the student would have occupied in the accommodation ranking of the

new location. In the event that no accommodation place is available, the student may benefit from a rent subsidy if requested (see Art. 20);

**22.1.6.3** to students who, for various reasons, lose the right to the grant awarded to them or have never held it.

**22.1.7** In cases where, upon verification, it is ascertained that the general, merit and financial requirements for eligibility for benefits have not been met, eligible students who do not receive a study Scholarship also forfeit their right to free canteen and accommodation services.

## **22.2 REPAYMENT OF BENEFITS ENJOYED IN THE EVENT OF FORFEITURE**

**22.2.1** In the event of forfeiture for the reasons set out in 22.1.6.1 and 22.1.6.2, students are only required to repay the amount received as a monetary share of the Scholarship.

**22.2.2** In the event of forfeiture for the reasons indicated in points 22.1.1.1, 22.1.1.2, 22.1.1.3, 22.1.1.4 and 22.1.6.3, students are required to reimburse the monetary value of the Scholarship and any supplements, the rent subsidy, and the monetised value of the services used, without prejudice to the application of any sanctions as per article 22.1.6.3 below. 23.

**22.2.3** In the event of forfeiture for the reason stated in section 22.1.7, students are required to reimburse the monetary value of the services they have enjoyed, without prejudice to the application of any sanctions pursuant to the following Art. 23

**22.2.4** The monetary value of the services enjoyed is assessed as follows:

- a) accommodation:** for each day of allocation, the daily value of the accommodation service rounded up to the unit (€ 3,000/365) will be applied;
- b) canteen:** for each meal consumed, the amount corresponding to the rates applied to the general student population.

**22.2.5** The time reference for calculation of the value of the accommodation service for which reimbursement will be claimed shall be indicated in the forfeiture notice. Subsequent stays will be valued and must be paid by the student in accordance with the Residence Service's instructions; up to the tenth day following the date of forfeiture on the basis of the amounts indicated above and thereafter at the rate of €26.00 for each day of unauthorised stay.

## **ART. 23 VERIFICATION OF THE TRUTHFULNESS OF THE DECLARATIONS SUBMITTED**

**23.1** The Agency performs checks on the truthfulness of self-declarations produced by students pursuant to:

- Art. 4 para. 10 of the Prime Ministerial Decree. 9 April 2001;
- Art. 10 of Legislative Decree 68 of 29 March 2012;
- Arts. 43 and 71 of Presidential Decree. 445 of 28 December 2000;
- the 'Regulation on verifications of substitutive declarations pursuant to Presidential Decree 445/2000 and for the recovery of debts owed by the Agency to students', approved by the Agency's Board of Directors by Resolution no. 3 of 17 January 2024;
- the 'Rules governing the procedures for verifying the self-certifications submitted by applicants for financial benefits', approved by Director's order no. 10 of 12 February 2024;
- of the "Rules for the application of the administrative sanctions provided for in the agency regulations for carrying out checks on self-certifications", approved by order of the Director no. 10 of 12 February 2024.

**23.1.1** To this end, the Agency:

- a) ascertains the existence of the general and merit requirements with Universities, Schools and Institutes ;
- b) checks the truthfulness of the Single Substitute Declarations (DSU) and relative ISEE certifications in the INPS database:
  - verifying financial and asset data through consultation of the Inland Revenue databases;

- requesting written confirmation of the student's statement from the other public stakeholders;
  - requesting documentation from the student to confirm the declared data, when necessary or to speed up the assessment procedure;
- c) requires EU students with income abroad to provide documentation confirming their declared data.

**23.2 Truthfulness checks on the merit requirements are carried out on all successful candidates, those on the financial situation concern a significant sample of successful candidates who have submitted a self-declaration.**

**23.3** The sample of students to be subjected to the financial condition assessment will be identified by means of a special deed. Commencement of the verification procedure, as well as its conclusion and outcome, are made known to all students forming the sample by means of a communication in their reserved area.

**23.4** Merit requirements are verified by 30 June of the year following the year in which the final rankings are published; in cases where further study or documentation is required, students involved will be informed by ticket on Student Desk <https://sportello.dsu.toscana.it> by the aforementioned deadline.

**23.5** Should there be a discrepancy between the data declared and the data ascertained with regard to the economic and financial condition that leads to the forfeiture or reduction of the benefit, the following sanctions shall apply, as set forth in the "Rules for the application of the administrative sanctions provided for in the agency regulations for the performance of checks on self-declarations", approved by order of the Director no. 10 of 12 February 2024.

**23.6** In particular, the administrative sanction provided for in Art. 38, paragraph 3, of Law No. 122/2010, as amended and supplemented:

**Table 1 - Forfeiture of Scholarships for students in general**

FINDINGS	STUDENT TYPE	PENALTY AMOUNT	
Forfeiture Scholarship	Resident	1st bracket (0/13,500.00)	€ 1,870.00
		2nd bracket (13,500.01/18,000.00)	€ 1,800.00
		3rd bracket (18,000.01/27,000.00)	€ 1,750.00
	Commuter	1st bracket (0/13,500.00)	€ 2,600.00
		2nd bracket (13,500.01/18,000.00)	€ 2,390.00
		3rd bracket (18,000.01/27,000.00)	€ 2,180.00
	Non-resident without accommodation or rent subsidy	1st bracket (0/13,500.00)	€ 2,800.00
		2nd bracket (13,500.01/18,000.00)	€ 2,480.00
		3rd bracket (18,000.01/27,000.00)	€ 2,250.00
	Non-resident with accommodation or rent subsidy	1st bracket (0/13,500.00)	€ 4,800.00
		2nd bracket (13,500.01/18,000.00)	€ 4,500.00
		3rd bracket (18,000.01/27,000.00)	€ 4,200.00



**Table 2 - Forfeiture of Scholarships for students enrolled on S.T.E.M. courses and students enrolled at the same time on two courses who meet the merit requirements laid down in the notice for Scholarships for both courses**

FINDINGS	STUDENT TYPE	PENALTY AMOUNT	
Forfeiture Scholarship	Resident	1st bracket (0/18,000.00)	€ 1,900.00
		2nd bracket (18,000.01)/27,000.00)	€ 1,850.00
	Commuter	1st bracket (0/18,000.00)	€ 2,650,00
		2nd bracket (18,000.01)/27,000.00)	€ 2,300.00
	Non-resident without accommodation or rent subsidy	1st bracket (0/18,000.00)	€ 2,900.00
		2nd bracket (18,000.01)/27,000.00)	€ 2,550.00
	Non-resident with accommodation or rent subsidy	1st bracket (0/18,000.00)	€ 4,900.00
		2nd bracket (18,000.01)/27,000.00)	€ 4,600.00

**Table 3 - Forfeiture of Scholarship for independent students**

FINDINGS	STUDENT TYPE	PENALTY AMOUNT	
Forfeiture Scholarship	Resident	1st bracket (0/13,500.00)	€ 4,800.00
		2nd bracket (13,500.01/18,000.00)	€ 4,500.00
		3rd bracket (18,000.01/27,000.00)	€ 4,200.00
	Commuter	1st bracket (0/13,500.00)	€ 4,800.00
		2nd bracket (13,500.01/18,000.00)	€ 4,500.00
		3rd bracket (18,000.01/27,000.00)	€ 4,200.00
	Non-resident without accommodation or rent subsidy	1st bracket (0/13,500.00)	€ 2,800.00
		2nd bracket (13,500.01/18,000.00)	€ 2,480.00
		3rd bracket (18,000.01/27,000.00)	€ 2,250.00
	Non-resident with accommodation or rent subsidy	1st bracket (0/13,500.00)	€ 4,800.00
		2nd bracket (13,500.01/18,000.00)	€ 4,500.00
		3rd bracket (18,000.01/27,000.00)	€ 4,200.00

**Table 4 - Forfeiture of Scholarships for independent S.T.E.M. students and independent students enrolled at the same time in two courses who meet the merit requirements set out in the Scholarship notice for both courses.**

FINDINGS	STUDENT TYPE	PENALTY AMOUNT	
Forfeiture Scholarship	Resident	1st bracket (0/18,000.00)	€ 5,000.00
		2nd bracket (18,000.01)/27,000.00)	€ 4,950.00
	Commuter	1st bracket (0/18,000.00)	€ 5,000.00
		2nd bracket (18,000.01)/27,000.00)	€ 4,950.00
	Non-resident without accommodation or rent subsidy	1st bracket (0/18,000.00)	€ 2,900.00
		2nd bracket (18,000.01)/27,000.00)	€ 2,550.00
	Non-resident with accommodation or rent subsidy	1st bracket (0/18,000.00)	€ 5,000.00
		2nd bracket (18,000.01)/27,000.00)	€ 4,950.00

**Table 5 - Forfeiture of Scholarship for students with a disability of at least 66% or with a recognised handicap pursuant to paragraph 3 of Art. 3 of Law 104/92**

VERIFICATION OUTCOMES	STUDENT TYPE	PENALTY AMOUNT*	
FORFEITURE OF SCHOLARSHIP	RESIDENT	1st bracket (0/18,000.00)	€ 2.650,00
		2nd bracket (18,000.01)/27,000.00)	€ 2,600.00
	COMMUTER	1st bracket (0/18,000.00)	€ 3,200.00
		2nd bracket (18,000.01)/27,000.00)	€ 3,000.00
	NON-RESIDENT WITHOUT ACCOMMODATION OR RENT SUBSIDY	1st bracket (0/18,000.00)	€ 3,700.00
		2nd bracket (18,000.01)/27,000.00)	€ 3,500.00
	NON-RESIDENT WITH ACCOMMODATION OR RENT SUBSIDY	1st bracket (0/18,000.00)	€ 5,500.00
		2nd bracket (18,000.01)/27,000.00)	€ 5,000.00

\*reset ISEE (Section 9.4.2)

**Table 6 - Forfeiture of Scholarship for students with a disability recognised in accordance with paragraph 1 of Art. 3 of Law 104/92**

VERIFICATION OUTCOMES	STUDENT TYPE	PENALTY AMOUNT*	
FORFEITURE OF SCHOLARSHIP	RESIDENT	1st bracket (0/18,000.00)	€ 2,100.00
		2nd bracket (18,000.01)/27,000.00)	€ 2,050.00
	COMMUTER	1st bracket (0/18,000.00)	€ 3,000.00
		2nd bracket (18,000.01)/27,000.00)	€ 4,800.00
	NON-RESIDENT WITHOUT ACCOMMODATION OR RENT SUBSIDY	1st bracket (0/18,000.00)	€ 3,200.00
		2nd bracket (18,000.01)/27,000.00)	€ 2,500.00
	NON-RESIDENT WITH ACCOMMODATION OR RENT SUBSIDY	1st bracket (0/18,000.00)	€ 4,800.00
		2nd bracket (18,000.01)/27,000.00)	€ 3,800.00

\*reset ISEE (Section 9.4.2)

**Table 7 - Scholarship amount reduction**

VERIFICATION OUTCOME	PENALTY AMOUNT	
REDUCTION OF SCHOLARSHIP AMOUNT	RESIDENT	€ 500.00
	COMMUTER	€ 550.00
	NON-RESIDENT	€ 600.00

**23.7** In order to guarantee the effectiveness and efficacy of the actions in support of the right to education, the Agency collaborates with the Tuscany Regional Command of the Guardia di Finanza in order to make the controls on DSUs more incisive.

## **ART. 24 INFORMATION PURSUANT TO CHAPTER III OF REGULATION (EU) NO 679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL OF 27 APRIL 2016 (GDPR)**

**24.1** Pursuant to Articles 13 and 14 of the EU Regulation 2016/679 (hereinafter "GDPR 2016/679"), containing provisions on the protection of persons and other subjects with regard to the processing of personal data, we wish to inform you that the data you provide, relating to your participation in this Notice of Competition, will be processed in compliance with the aforementioned legislation and the confidentiality obligations to which the undersigned Agency is bound.

### **24.2 Identity and contact details of the Data Controller**

**24.2.1** The data controller is the Azienda Regionale per il Diritto allo Studio Universitario with registered office in Viale Antonio Gramsci 36 - 50132 Florence, which can be contacted by certified email (PEC) dsutoscana@postacert.toscana.it or email [protocollo@dsu.toscana.it](mailto:protocollo@dsu.toscana.it).

### **24.3 Contact details of the Data Protection Officer**

**24.3.1** The Data Protection Officer is Findata s.r.l., that can be contacted at the e-mail address dpo@dsu.toscana.it.

### **24.4 Legal basis and purpose of data processing**

**24.4.1** The processing of your personal data has its legal basis in the following articles of the GDPR:

- Art. 6(1)(b) - Performance of a contract
- Art. 6(1)(c) - Fulfilment of legal obligation

Art.6(1)(e) - Public Interest

Art. 6(1)(d) - Obligation/Right to Social Protection

## **24.5 Data and/or categories of personal data processed**

**24.5.1** The personal data requested in the application for a Scholarship and accommodation (as well as those contained in any documentation attached to the application) will be processed for the purpose of fulfilling the obligations arising from your participation in the competition and management of related activities.

**24.5.2** The data processing carried out by ARDSU both manually and electronically, consists of the acquisition, recording, storage of different types of data. In particular: Personal data, contact data, health data, judicial data, economic asset data, data concerning school and university careers, and data concerning special status.

**24.6** To whom we disclose your personal data

**24.6.1** Your personal data will be communicated to the staff of ARDSU (and to any collaborators), who have been specifically appointed as "Authorised Data Processors", to other entities, and to external data processors on behalf of ARDSU. Furthermore, your personal data contained in the application and/or the results of the competition may be communicated to other entities acting as autonomous data controllers.

**24.7** Transfer of personal data to third countries or international organisations

**24.7.1** There are no plans to transfer your data outside the EU. Should the need arise to transfer data to third countries and/or international organisations, the Data Controller will ensure that all the guarantees necessary for the proper processing of your personal data in accordance with the provisions of CHAPTER V of the GDPR are respected.

**24.8** Personal data retention period

**24.8.1** Your personal data contained in our records shall be kept in its entirety and in a form that permits identification for 10 years from the end of your use of the benefits.

**24.8.2** Subsequently, in accordance with the principle of minimisation, only the essential data in the balanced rankings will be stored permanently - for historical and statistical purposes.

**24.8.3** Please refer to the Agency's "Selection and Discard Plan", published in the Transparent Administration section of the institutional website <https://www.dsu.toscana.it/web/ardsu/-/atti-amministrativi-generalisti>, for the retention times of the submitted applications.

**24.9** Data subject rights

**24.9.1** The rights provided for in Article 15 et seq. of EU Regulation 2016/679 are guaranteed. You can exercise your rights by contacting the Data Controller at the certified email (PEC) address: [dsutoscana@postacert.toscana.it](mailto:dsutoscana@postacert.toscana.it) or e-mail [protocollo@dsu.toscana.it](mailto:protocollo@dsu.toscana.it).

**24.9.2** Alternatively, the application can be sent to the Data Protection Officer (DPO) at [dpo@dsu.toscana.it](mailto:dpo@dsu.toscana.it).

**24.9.3** The request can be exercised by using the form published at the following link <https://www.dsu.toscana.it/privacy> and attaching a valid identity document.

**24.10** Duty to Disclose Personal Data

**24.10.1** The provision of personal data is mandatory in order to be able to compete for the allocation of the benefits you requested. It goes without saying that failure to provide said data means that the agency will be unable to admit you to the competition for the allocation of benefits in cash and/or services (as well as to allocated the benefits in cash and/or services when there is no ranking list).

**24.10.2** The extended privacy policy is available at the following link:

<https://www.dsu.toscana.it/web/ardsu/-/informativa-estesa-benefici>

## **ART. 25 REFERRAL LEGISLATION**

**25.1** An appeal against this provision may be lodged with the Regional Administrative Court of Tuscany within 60 days or, alternatively, an extraordinary appeal to the Head of State within 120 days, both starting from the date of publication on the Agency's online notice board.

**25.2** For all matters not provided for in the articles above, reference is made to the laws and regulations in force on the subject, as well as to the document concerning "Addresses to the Tuscan DSU Agency for the allocation of benefits and services to university students - AY 2024/25" approved by Resolution of the Regional Council of Tuscany no. 814 of 8 July 2024.

## **ART. 26 PERSON IN CHARGE OF THE PROCEDURE**

**26.1** The person in charge of the Procedure pursuant to Law No. 241/90 is the Manager of Monetary Interventions and Public Relations Area, Ms. Laura Tanini.

## **ART. 27 INFORMATION ON THE NOTICE FOR APPLICATIONS**

**27.1** For clarifications on the contents of the competition notice, please consult the FAQ page: <https://www.dsu.toscana.it/borsa-di-studio#faq> or contact the Public Relations Service (OPR) as follows:

- by opening a ticket on Student Counter <https://sportellostudente.dsu.toscana.it>
- using the number 055 2347200 active from Monday to Thursday from 10 a.m. to 1 p.m. On Tuesdays and Thursdays there are also afternoon hours from 15:00 to 16:30.

Florence, 16 July 2024

The Director  
(Dr. Enrico Carpitelli)

## Appendix A

(to the announcement for scholarships and places in accommodation a.y. 2024/2025)

### List of Municipalities for which resident students can ask for the option referred to in art. 2 point 2.2

#### For students who attend the Florence campus and reside in the following municipalities

ALTOPASCIO  
BIENTINA  
BUTI  
CALCI  
CAPANNOLI  
CAPANNORI  
CAPOLONA  
CASTELFRANCO DI SOTTO  
CASTELLINA IN CHIANTI  
CASTIGLION DEL LAGO  
CASTIGLION FIBOCCHI  
CASTIGLION FIORENTINO  
COLLESALVETTI  
FIRENZUOLA  
LAMPORECCHIO  
LARCIANO  
LATERINA  
LIVORNO  
LORO CIUFFENNA  
LUCCA  
LUCIGNANO  
MARLIANA  
MARRADI  
MASSA E COZZILE  
MONTE SAN SAVINO  
MONTECARLO  
MONTERCHI  
MONTERIGGIONI  
PALAIA  
PECCIOLI  
PISA  
PONSACCO  
PONTE BUGGIANESE  
PORCARI  
SAN GIMIGNANO  
SAN GIULIANO TERME  
SAN GODENZO  
SANTA MARIA A MONTE  
SIENA  
SUBBIANO  
VECCHIANO

#### For students who attend at the Pisa campus and reside in the following municipalities

CAPRAIA E LIMITE  
CARRARA  
CASCIANA TERME – LARI  
CASTELFIORENTINO  
CERRETO GUIDI  
CHIESINA UZZANESE  
FIRENZE  
FUCECCHIO  
LA SPEZIA  
LASTRA A SIGNA  
MONTECATINI  
MONTELUPO  
MONTIGNOSO  
ORTONOVO  
PESCIA  
PORCARI  
SANTA CROCE  
SARZANA  
STAZZEMA  
VINCI

#### For students who attend the Siena campus and reside in the following municipalities

ARCIDOSSO  
AREZZO  
CASCIANA TERME – LARI  
CASOLE D'ELSA  
CASTEL DEL PIANO  
CASTIGLIONE D'ORCIA  
CINIGIANO  
FIRENZE  
FOIANO DELLA CHIANA  
LASTRA A SIGNA  
GROSSETO  
MAGLIANO IN TOSCANA  
MONTALCINO  
MONTEPULCIANO  
MONTICIANO  
PIENZA  
PONTEDERA  
RADICONDOLI  
SAN GIMIGNANO  
SAN GIOVANNI D'ASSO  
SAN MINIATO  
SAN QUIRICO D'ORCIA  
TREQUANDA

## Appendix B

(to the announcement for scholarships and places in accommodation a.y. 2024/2025)

### DOCUMENTATION TO BE SUBMITTED BY STUDENTS FROM EXTRA EUROPEAN UNION COUNTRIES A.A. 2024/2025

All the documentation indicated below must be translated into Italian and legalized by the Italian diplomatic authorities present in the country of origin or according to the procedures established by the international conventions in force concerning legalization.

1. **Family status:** certificate stating the composition of the family to which student belongs

#### **Special cases**

- Family status with only one parent present:
  - **in the event of divorce:** a document about divorce or court document is required if the separation is in progress;
  - **in the event of death:** death certificate is required if not already submitted to the Agency in the previous academic years;
  - **the student has not been recognized by the father:** the student's birth certificate is required;
  - **a parent is untraceable:** it is necessary to certify the unavailability made by the competent authorities;
  - **in case of abandonment of the parent:** declaration of the competent authority;
  - **presence of a guardian in the family state:** it is necessary to present a nomination act of the guardian of the competent authorities;
- The student is an orphan of both parents:

death certificates of both parents must be presented if not already submitted to the Agency in the previous academic years;
- Presence in the family status of married adult brothers/sisters:

it is necessary to submit the marriage certificate or the marital status of the brother/sister in the certificate of family composition must be specified;
- Presence in the family status of adult brothers/sisters not cohabiting with the family of origin:

it is necessary to present the certificate of residence of the not cohabiting brother or sister or it can be specified in the certificate of the composition of the family.

2. **Income:** Certification issued by public administration responsible for tax management with reported **total gross income (including taxes)** from work or pension got **by each of the adult members** of the family in the calendar year **2023**.

### **Special cases**

- If you do not have the certificate above, you can submit one of the following documents:

- Certificate issued by the employer with indication of the salary received in the calendar year 2023 (from January to December) inclusive of taxes;
- Last payroll (December 2023) where the total income received in the calendar year 2023 is shown;
- All 12 monthly payroll for income received in the calendar year 2023, if the total income does not show in the last payroll;

- For adult members of the family without an income:

- **Student:** certificate of enrollment at the university or other institute;
- **Unemployed:** unemployment certificate or indication of unemployment status in the family composition certificate;
- **Mother housewife:** can be certified in the family status.

3. **Buildings:** certification of all buildings owned as of 31 December 2023 **by each of the family members** with an indication of **the area in square meters**.

- Dwelling house:

- **property:** certificate of ownership with the area;
- **free use:** document certifying that the building is owned by a person not belonging to the family;
- **with a regular lease:** lease valid at the date of expiry of the application for scholarship;
- **in the absence of the documents indicated above:** certificate of non-ownership of family members;

- Other buildings: the relevant property certificates must be presented.

4. **Financial assets:** **certificates issued by banks and financial institutions** of current accounts, deposits of any kind, of rechargeable prepaid and credit cards, of shares and bonds, and in general financial assets, as of 31 December 2023 of **each member of the family**.

- It is mandatory to present the documentation relating to financial assets in the following situations:

- Presence of current accounts detectable by the certification presented for the income received;
- Self-employed workers who have tax obligations;
- Presence of a current account or prepaid card held in Italy by the student or other family members who are in Italy.



## Appendix C

(to the announcement for scholarships and places in accommodation a.y. 2024/2025)

### **List of particularly poor and developing countries identified by MUR Decree No. 440 del 13/02/2024**

AFGHANISTAN  
ANGOLA  
BANGLADESH  
BENIN  
BURKINA FASO  
BURUNDI  
CAMBODIA  
CENTRAL AFRICAN REPUBLIC  
CHAD  
COMOROS  
DEMOCRATIC PEOPLE'S REPUBLIC OF KOREA  
DEMOCRATIC REPUBLIC OF THE CONGO  
DJIBOUTI  
ERITREA  
ETHIOPIA  
GAMBIA  
GUINEA  
GUINEA-BISSAU  
HAITI  
KIRIBATI  
LAO PEOPLE'S DEMOCRATIC REPUBLIC  
LESOTHO  
LIBERIA  
MADAGASCAR  
MALAWI  
MALI  
MAURITANIA  
MOZAMBIQUE  
MYANMAR  
NEPAL  
NIGER  
RWANDA  
SAO TOME AND PRINCIPE  
SENEGAL  
SIERRA LEONE  
SOLOMON ISLANDS  
SOMALIA  
SOUTH SUDAN  
SUDAN  
SYRIAN ARAB REPUBLIC  
TANZANIA  
TIMOR-LESTE  
TOGO  
TUVALU  
UGANDA  
YEMEN  
ZAMBIA

## Appendix D

(to the announcement for scholarships and places in accomodation a.y. 2024/2025)

### DECLARATION OF ECONOMIC CONDITION STUDENTS FROM THE EUROPEAN UNION

THE UNDERSIGNED

Surname name \_\_\_\_\_

Born on \_\_\_ / \_\_\_ / \_\_\_ a \_\_\_\_\_ Citizenship \_\_\_\_\_

Resident in \_\_\_\_\_ Address \_\_\_\_\_

### DECLARE

Family relationship (father, mother, brother/sister, son, etc...)	Gross income received in the year 2023 <small>(indicate the sums in the currency of the country of origin)</small>

#### COMPOSITION OF THE FAMILY NUCLEUS AND INCOME RECEIVED

In the household there are minor children and only one of their parents. In the household, in the presence of minor children, both parents (or the only parent if the household is made up exclusively of the single parent and his children) have carried out work activities or business for at least six months in the year in which the income declared here was produced.

The NUCLEUS RESIDING HOUSE is:

- owned Surface m2 \_\_\_\_\_  
Sum of any remaining mortgage as of 12/31/2023 (indicate the sum in the currency of the country of origin) \_\_\_\_\_
- rented Annual rent: \_\_\_\_\_  
(indicate the sum in the currency of the country of origin)  
 The rental contract is addressed to: \_\_\_\_\_

#### HOUSEHOLD'S REAL ESTATE (INDICATE ANY OTHER PROPERTIES BESIDES THE HOUSE, OWNED AS OF 12/31/2023)

% family relationship held	Surface m2	Sum of any remaining mortgage as of 12/31/2023 (indicate the sum in the currency of the country of origin)

**FAMILY ASSETS**  
**(INDICATE THE SECURITARY ASSETS HELD AS OF 12/31/2023)**

Family relationship	Total sum of movable assets as of 12/31/2023 (indicate the sum in the currency of the country of origin)

Aware of the criminal responsibilities that I assume, pursuant to article 76 of the Presidential Decree of 28 December 2000, n. 445, for falsification of documents and false declarations, I declare that I have completed this form, attached to the request for a scholarship and/or accommodation place to make it an integral and substantial part of it and that what is expressed in it is true and can be documented upon request of the 'Regional Agency for the Right to University Education of Tuscany.

\_\_\_\_\_ **place and date**

\_\_\_\_\_ **student signature**

Pursuant to EU Regulation 2016/679 GDPR, we inform you that the data and information collected in this declaration will be used solely for the purposes for which they were acquired. Consultation of the information available at <https://www.dsu.toscana.it/privacy/benefici>